

**ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
January 13, 2010 9:15am**

Members present: Pam Walzer Acting Chair; Ed Childers; Jason Wiener; Dick Haines;
Lyn Hellegaard; Roy Houseman; Jon Wilkins; Bob Jaffe.

Members absent: Rene Mitchell; Dave Strohmaier. Stacy Rye.

Others present: Lori Davidson; Jim Morton; Josh Kosar; Nancy Harte, Mike Barton, Brentt Ramharter, Dee Krevey.

I. Administrative Business

A. Approve committee minutes dated: [January 6, 2010](#)-approved as submitted.

B. Public Comment on items not listed on the agenda-None

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

Motion: The committee recommends the City Council approve [claims](#) totaling \$143,948.73 ([Detailed claims](#))

A. To set a public hearing to consider staff recommendations for awards under the Home Investment Partnership (HOME) and Community Development Block Grant (CDBG) programs ([memo](#)).—Regular Agenda (Mike Barton and Nancy Harte) (Referred to committee: 01/11/10)
HELD IN COMMITTEE FOR DISCUSSION JANUARY 27.

MOTION: The committee recommends the City Council set a hearing for Monday February 8, 2010, to adopt the staff recommendations for HOME and CDBG awards.

Mike Barton, Office of Planning and Grants requested a public hearing be set to adopt the staff recommendations for HOME and CDBG awards.

Pam Walzer, acting chair, asked what the time line is for Council to decide on the distributions of the funds.

Mr. Barton replied that most of the recommendations have historically been made by OPG staff review team but we could be available anytime to have Council review and discuss the projects.

Jason Wiener moved to set a public hearing and requested more discussion. He pointed out that these are substantial dollar amounts and it would be helpful to get a spreadsheet to see what has been awarded in the past versus what was requested. He asked what the timeline was.

Nancy Harte, Office of Planning and Grants, said the action plan needed to be submitted by February 15, 2009 so the night of the public hearing February 8, 2009 would be the deadline for any final action.

Mr. Wiener requested that in the future OPG staff take note of the committee schedules to give Council ample time to review and discuss project funding before the public hearing. He said there is a Council rule that any one member can send an item back to committee, and this tight deadline would not allow Council to exercise that rule.

Mr. Barton said this isn't a time schedule of their making and is very difficult for their staff as well. He said they don't even know what their HUD allocations are for this coming fiscal year yet. When these programs were set up ten years ago the federal appropriations were usually approved at the beginning of the federal fiscal year which is October. Currently we are trying to set budgets and make recommendations and this year we are being told by the date of the hearing what our actual allocations will be and in some years it's been as late as April and we are supposed to be up and running by April.

Mr. Wiener thanked Mr. Barton on the explanation of the problems with the federal process and also asked him if they could also provide the criteria for the selection and the process for the ranking.

Ed Childers said that he wanted to make it clear that OPG decisions are based on City Council decisions which are based on the plan, and we are required to review the Consolidated Plan. He asked when is the next review is.

Ms. Harte said it is a five year plan and it was just re-done last year.

Mr. Childers added that Council can always reopen it and revise it if it is not working as it should be.

Mr. Barton commented that Council has amended the consolidated plan last year.

Bob Jaffe asked if they could have copies of the full applications and not a small portion of the programs.

Mr. Barton said Council should have a copy of the applications book in their office.

Mr. Wiener checked and didn't find it.

Ms. Walzer stated that since Council are going to decide and vote on February 8, 2009. Could Mr. Barton and Ms. Harte bring this item to committee on January 27 be present for a pre public hearing discussion.

Mr. Barton also offered to take any questions by email and then respond to the full committee.

Upon a voice vote the motion to set a public hearing for February 8, 2009 passed unanimously.

B. Discussion of Partnership Health Center facility planning for its new building and current facility ([memo](#)).—Regular Agenda (Mike Barton) (Referred to committee: 01/11/10)REMOVE FROM AGENDA****

Kim Mansch, Executive Director, Partnership Health Center (PHC) discussed the centers future plans and answered questions from the committee.

Mr. Jaffe commented on parking issues and asked if the area east of PHC could become available for parking. He said currently it is a safety hazard and is in terrible condition.

Ms. Mansch replied that parking is always an issue and there is always a need for additional parking for our patients.

Mr. Wiener asked how the revised building plan fits into the plan for improvements to the building. Does this mean additional grant funding in order to do construction on the new site?

Ms. Mansch explained that is exactly what is going to happen, however we will need to do it 2 phases.

Mr. Wiener asked about the vacant lot adjacent to the Creamery building on Nora Street and if there were any plans for it. He commented that it accumulates a lot of weeds.

Ms. Mansch said there was nothing presently scheduled for the lot, but it can be used for future growth.

Mr. Childers said that in the past PHC was staffed by medical volunteers.

Ms. Mansch said they have about 50 volunteers throughout the organization except in the dental and medical clinic.

Mr. Childers asked how their funding stream is going.

Ms. Mansch said it was going very well the health care reform that's happening right now, the Senate has designated \$10 million to community health centers. We feel good about the funding stream and as well as being the first core group to receive and put to work the stimulus money.

Mr. Childers asked if PHC asks patients to pay some portion of the costs if they can.

Ms. Mansch said yes patient fee revenue is 60% of our budget. Seven years ago it was about 20% so it's steadily increased.

Ms. Walzer said she spoke to someone on Medicaid and they were looking forward to the dental care that PHC provides. She pointed out that for those who are insured but don't have dental coverage it's a wonderful service and very much appreciated.

Mr. Wiener asked they measure the adequacy of their services versus the needs that are out there in our community.

Ms. Mansch explained that they have a Performance Improvement Committee that regularly reviews that, and we also get state statistics. The Montana Primary Care Association provides county surveys on how many people qualify for your service and through that we have found that about 29,000 people who would qualify for our services but are not accessing them. It's perceived that many of them are going without.

Mr. Wiener what do you believe are the main constraints on making up any of the inadequacies in the scope of the services you are offering.

Ms. Mansch replied infrastructure. If we had the space and rooms to put them in tomorrow we have doctors we can hire and a business model that would be sustainable to provide more care.

Ms. Mansch also mentioned the Medicaid Case Management Program they are partnering with the State of Montana on. This program with continue to make sure that Medicaid patients have access to care in particular with chronic disease management. It matches up patients and case managers and insures patient's access to Doctors across the state and nation who don't otherwise see Medicaid patients.

Mr. Childers asked if PHC takes under-insured patients who have insurance.

Ms. Mansch said yes we do. We regularly take insurance. Our dental clinic is the only preferred provider in town for Blue Cross and Blue Shield. It helps leverage our funds.

Ms. Walzer commented that the City of Missoula recently added PHC as a one of the preferred providers through Allegiance. Many city employees have found it is a great place for their families and have requested it.

Ms Walzer asked how it is that PHC is expanding and Community Medical Center is cutting back as patients are not coming in.

Ms. Mansch said the ability for people to pay the bills. Self pay patients are facing difficult times in this economy.

Mr. Jaffe asked if PHC is interested in presenting itself as a facility for those who do have insurance and can afford to pay for medical care.

Ms. Mansch replied that it's a balancing act. The role of PHC is to be the safety net in the community. It's not a role to be highly competitive with or to take business away from private physicians, but to be there for those who cannot afford those services. I think it's important for PHC to be a provider of choice as we move toward health care reform.

III. Held in committee

- A. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- B. Amend City Council Rule 21(a) to clarify quorum requirements ([memo](#)).—Regular Agenda (Jason Wiener) (Referred to committee: 04/28/08) (*Tabled in Committee on 02/11/09*)
- C. Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- D. Review the FY 2010-14 CIP projects in committee ([memo](#)).—Regular Agenda (Brentt Ramharter) (Referred to committee: 03/23/09)
- E. Consider the establishment of Parks and Street Maintenance Districts ([memo](#)).—Regular Agenda (Bob Jaffe) (Referred to committee: 05/04/09)
- F. Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- G. [Resolution](#) of the Missoula City Council establishing a tourism business improvement district consisting of non-contiguous lands within the City of Missoula for the purpose of aiding tourism, promotion and marketing within the district. ([Exhibit A](#)) ([Exhibit B](#)) ([memo](#)) ([A&F](#)) (Returned from Council floor: 10/05/09)
- H. Consider a [resolution](#) revising fees for services related to the review and processing of land use applications pursuant to city adopted regulations pertaining to zoning, subdivision and floodplain services ([memo](#)) ([Revised resolution 10/21/09](#)).—Regular Agenda (Denise Alexander) (Referred to committee: 10/09/09)
- I. Review and determine whether City Council actions pertaining to the adoption of ordinances in general comply with state law MCA 2009 7-5-103 Ordinance requirements and city council rules for the conduct of meetings and business (Rule 24 Adoption of Ordinances) ([memo](#)).—Regular Agenda (Renee Mitchell) (Referred to committee: 10/26/09)
- J. Quarterly report by North Missoula Economic Development Corporation (NMEDC) ([memo](#)).—Regular Agenda (Lyn Hellegaard) (Referred to committee: 12/21/09)
- K. Review Administration and Finance and Economic Development subcommittee referrals. ([memo](#)) –Regular Agenda (Marty Rehbein) (Referred to committee: 01/11/10)

IV. Adjournment

The meeting adjourned at 9:50am.

Respectfully submitted,

Dee Krevey
Administrative Secretary
Finance Department