

**ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
December 1, 2010, 1:05pm**

Members present: Stacy Rye, Chair; Ed Childers; Renee Mitchell; Pam Walzer; Dick Haines; Lyn Hellegaard; Roy Houseman; Dave Strohmaier; Jon Wilkins; Bob Jaffe.

Members absent: Jason Wiener.

Others present: Marty Rehbein, Brentt Ramharter, Robert Terrazas, John Bernthal, John Firehammer.

I. Administrative Business

A. Approve committee minutes dated: [November 17, 2010](#)-approved as submitted.

B. Public Comment on items not listed on the agenda-None

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends the City Council approve the [claims](#) totaling \$ 137,648.04 ([Detailed claims](#))12/7/10

MOTION: The committee recommends the City Council approve the [claims](#) totaling \$773,348.87 ([Detailed claims](#)) 11/30/10

B. Appoint one member to the position of a city resident representative to the Missoula Civic Television Advisory Committee for the term starting immediately and ending on December 31, 2013. ([memo](#))—Regular Agenda (Kelly Elam) (Referred to committee: 11/15/2010) **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council appoint John Firehammer to the Missoula Civic Television Advisory Commission for a City resident representative for the term starting immediately and ending on December 31, 2013.

Applicant John Firehammer answered the following questions:

1. Please tell us how your education, experience and training can contribute to the Government Channel Cable Advisory Committee.

Mr. Firehammer said he is a journalist and communicator and has worked for newspapers in Montana and Idaho. He has worked in healthcare publishing, public affairs and political campaigns.

2. Describe your familiarity with Missoula Community Access Television and Missoula's cable franchise ordinance.

Mr. Firehammer said he was familiar as a fairly regular viewer. He said he has followed the development of MCAT over the years, but is not familiar with the ordinance.

3. What community benefits do you see in Missoula's decision to offer a government cable access channel focused on delivering programming relating to local government?

Mr. Firehammer said he use to cover City Council in journalism class. He thinks that many people don't know who their City leaders are and how the meetings are run. MCAT has given them a way to see how decisions are made.

4. **One of the committee's primary responsibilities is to suggest governmental programming that MCAT could offer on Channel 11. Do you have any suggestions or ideas about existing programming or any ideas for new programming?**

Mr. Firehammer said he thinks the broadcasting of meetings is good. He is not sure what the alternatives are and what the public would be interested in. Maybe it would be a good avenue for Community Forum.

5. **Are you aware of any potential conflicts of interest that may arise during your service on the committee? If you found you had a conflict of interest, how would you handle that situation?**

Mr. Firehammer said he is involved in some political campaigns, and if there were a conflict he would recuse himself from any decisions. He said he always makes an effort to remain fair and objective.

6. **The Government Channel Cable Advisory Committee meets the third Tuesday of every month from 3:00 - 4:00 p.m. In addition to meetings, there will be materials to review and tasks delegated by the committee. Do you have sufficient time to devote to the activities associated with serving on the committee?**

Mr. Firehammer said yes.

7. **Do you have any questions for us?**

Mr. Firehammer said he would be interested in any feedback from Council on the MCAT programming and what would they like to pursue?

Stacy Rye responded that would be a question for the MCAT board and she thanked Mr. Firehammer and said someone would contact him soon.

Ms. Rye stated that there was another applicant in November named Seth McClain.

Jon Wilkins said he knows both individuals from Community Forum and the Leadership Team and Mr. McClain was unreliable. There was no way to contact him for months and when you gave him something to do, someone else would have to do what he was asked to. Mr. Firehammer shows up to meetings and gives his input; he is better qualified for the position.

Bob Jaffe said he could go either way. Mr. Firehammer is highly qualified, but he would like to see Mr. McClain be involved. He may support Mr. McClain but Mr. Wilkins points are well taken.

Mr. Wilkins moved to approve Mr. Firehammer.

Upon a voice vote the motion passed with Mr. Jaffe voting nay.

Mr. Jaffe requested it be paced on the consent agenda.

- C. **Tourism Business Improvement District work plan, budget and resolution levying assessments. ([memo](#))—Regular Agenda (Marty Rehbein) (Referred to committee: 11/22/2010) **REMOVE FROM AGENDA****

MOTION: The committee recommends the City Council consider a [resolution](#) levying annual assessments on the hotels located in the Tourism Business Improvement District of the City of Missoula for Fiscal Year 2011 in the amount of \$1 per occupied room night in accordance with 7-12-1132 MCA.

Marty Rehbein, City Clerk, said the TBID Board met in November and formulated a work plan and budget for your consideration. She requested a public hearing on December 20, so the TBID can begin collection on Jan 1, 2011.

Ms. Rye said we need a motion to suspend the rules to hold a public hearing on an abbreviated meeting night.

Mr. Jaffe moved to suspend the rules.

Upon a voice vote to suspend the rules the motion passed unanimously.

John Bernthal, TBID Board, said they have had only had one meeting, but the consensus is that they will try to secure convention business. The three convention centers in town are part of the TBID. We understand that bringing people to Missoula is going to help everyone, there is no technical way to make sure it will benefit the members more than non-members but we feel confident we will increase room nights in Missoula. .

Mr. Jaffe moved to set the public hearing

Mr. Wilkins supports this and thinks anything you do to bring in business is great and those who have opted out may join when they see what a success it is.

Mr. Walzer said she is disappointed that she won't be here for the hearing and is very much in support of this.

Mr. Childers said he likes it and would like to hear from Convention Bureau and Visitors Center (CBVC).

Bob Terrazas, CBVC, said we have been working with the organizers of the TBID and we are offering as much support as we can to try and make this work. He would like to say the hoteliers are doing an excellent job.

Upon a voice vote to hold a public hearing on Dec 20, the motion passed unanimously.

III. Regular Agenda

- A. Confirm the reappointment of Mark Muir to the Impact Fee Advisory Committee completing a term commencing December 1, 2010 and ending November 30, 2014. (Returned from Council floor: 11/1/10) **ITEM NOT DISCUSSED –HELD FOR 12/8/10**

IV. Held in committee

- A. Approve claims. (Ongoing) (Consent Agenda)
- B. Approve journal vouchers. (Ongoing) (Consent Agenda)
- C. Approve budget transfers. (Ongoing) (Consent Agenda)
- D. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08) Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- E. Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- F. Review the FY 2011-15 capital improvement projects (CIP). ([memo](#)) – Regular Agenda (Brentt Ramharter) (Referred to committee: 04/19/2010)
- G. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
- H. Discuss the disposition of surplus city property. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)
- I. Amend the FY 2010 budget to appropriate expenditures that were not identified in the original budget. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/01/2010)
- J. Quarterly report by North Missoula Community Development Corporation. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)
- K. Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)

V. Adjournment

The meeting was adjourned at 1:35pm

Respectfully submitted,

Dee Andersen
Administrative Secretary