

ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
August 17, 2011, 1:05 pm

Members present: Stacy Rye, Chair; Ed Childers; Renee Mitchell; Pam Walzer; Jason Wiener; Dick Haines; Dave Strohmaier; Jon Wilkins; Bob Jaffe; Cynthia Wolken; Lyn Hellegaard.

Members absent:

Others present: Bruce Bender, Brentt Ramharter, Dee Andersen.

I. Administrative Business

A. Approve committee minutes dated: [August 10, 2011](#)-amended via email and approved.

B. **Public Comment on items not listed on the agenda-None**

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends the City Council approve [claims](#) totaling \$2,307,308.73 ([Detailed claims](#))

III. Regular Agenda

A. A resolution levying taxes for municipal and administrative purposes for the fiscal year 2012 for the City of Missoula. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 08/15/2011) **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council adopt a [resolution](#) levying taxes for municipal and administrative purposes for the fiscal year 2012 for the City of Missoula.

Brentt Ramharter, Director of Finance, the City of Missoula received certified taxable values from the State of Montana DOR on July 29, 2011. The budget adopted by the city council this June contained taxable value estimates that generated a 3.4% property tax increase. The actual taxable values received from the State DOR had a growth value of \$389,390 while the preliminary budget had estimated that the newly taxable “growth” would be \$500,000. The city’s administration had indicated to the city council during budget deliberations that if the actual taxable value numbers generated a difference greater than \$250,000, the administration would propose to reopen budget discussions and amend the previously adopted budget. Because the actual taxable values received had an impact on the budget less than this \$250,000 parameter, the administration is proposing to levy the mills exactly as specified in the adopted budget this June (233.24 mills) and to keep the estimated tax increase at 3.4%.

Lynn Hellegaard asked if we have heard from the County on the delinquent tax rate.

Mr. Ramharter said they won’t know yet. When he checked in with them in March they said they saw no difference from last year.

Jason Wiener asked what growth was expected if the HB 124 reimbursement had not been kept flat?

Mr. Ramharter said he thinks it was over ¼ million dollars.

Mr. Wiener moved the resolution.

Upon a voice vote, the motion passed with Hellegaard and Haines voting nay.

IV. Held in committee

- A. Approve claims. (Ongoing) (Consent Agenda)
- B. Approve journal vouchers. (Ongoing) (Consent Agenda)
- C. Approve budget transfers. (Ongoing) (Consent Agenda)
- D. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08) (Tabled 8/3/2011)
- E. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
- F. Discuss the disposition of surplus city land. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)
- G. Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)
- H. Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
- I. Review Missoula's insurance experience, particularly work comp; propose improvements if warranted. ([memo](#))—Regular Agenda (Ed Childers) (Referred to committee: 05/09/2011)

V. Adjournment

The meeting was adjourned at 1:15 pm

Respectfully submitted

Dee Andersen

Administrative Secretary