

Missoula City/County Elected Officials Policy Meeting
Planning and Grants Services Interlocal Agreement
October 26, 2011
10:05 a.m. – 11:00 a.m.
Council Chambers, 140 W Pine

Present: Jon Wilkins, Marilyn Marler, Pam Walzer, Cynthia Wolken, Ed Childers, Renee Mitchell, Dick Haines, Lyn Hellegaard, Mitch Doherty, Ana Aronofsky, Jamie Erbacher, Mike Barton, Bobbi Day, Laval Means, Steve Mauer, Denise Alexander, Bob Jaffe, Cindy Wulfekuhle, Ann Cundy, Jason Wiener, Pat O’Herren, Dale Bickell, Stacy Rye, Michele Landquist, Jean Curtiss, Bill Carey, and Deni Forestek

1. Introductions and Public Comments

Marilyn Marler congratulated Dale Bickell on the birth of his son.

2. Approval of [April 27, 2011](#) minutes

The minutes were approved as presented.

3. FY 2011 End of Year Report - Mike Barton ([Presentation](#))

Mike Barton gave a wrap up of Fiscal Year 2011. All the information will be made available through links in the presentation. The slides also include links to more information and the OPG Senior Staff was available for questions. Highlights of the presentation included:

- Development remains down; Mr. Barton felt the economy is in a transition phase. He surmised that there would be lower subdivisions, more rezoning requests and continuing economic pressure to infill.
- Support Staff Division now accepts credit and debit cards for permits and other project activities. They have developed ways to accept submittals electronically. They continue to provide support for meetings and have begun supporting Grants Division meetings.
- Transportation Division accomplishments included the adoption of the Missoula Active Transportation Plan; updating the Long Range Transportation Plan; and having a consultant review Transportation Demand Management (TDM) agencies within the City.
- Missoula in Motion hosted two successful Sunday Streets days and continues to do elemental work in providing alternatives to single occupancy vehicles.
- Urban Initiatives/GIS/Historic Preservation has continued to work on Title 20 issues. The biggest thing they have discovered is that Title 20 works. A part of their work plan is to review the Growth Policy with Rural Initiatives to synchronize it with the County and the City.
- Grants Division administers over 100 contracts a year, around \$16M in funds, on behalf of the City and County for grant and loan related activities. They are able to provide services within the City and County such as Crime Victim Advocacy, JUST Response, HB 130, Forum for Children and Youth, and Energy Efficiency and Conservation Block grants.

Members made the following comments and asked questions:

- Every year the Interlocal Committee approves a work plan for OPG; would it be possible to have that work plan compared to the outcomes in future updates?
- Congress deliberations right now seem to cutting the overheard administrative costs for CDBG funds; how will this affect OPG? This is going to affect smaller cities, like Missoula rather than larger cities, like Denver because of the flexibility with grant funds.
- Does Grants foresee any sort of programs for assisted living programs for seniors? At present there is nothing on the horizon.

4. **Changes in Development Review and Enforcement**

Responding to the request for better service to the public and the governing bodies, OPG created a way to streamline development review by the creation of two Development Review Teams—one for the city and one for the county.

- The members of the Development Review Teams (DRT) for the City and the County included members of OPG, Public Works, Engineering, Building, Fire, Environmental Health, Parks, and Mountain Line.
- Ana Aronofsky explained how a project was reviewed by the City DRT and how this resulted in a successful final design.
- Jamie Erbacher explained how a project was reviewed by the County DRT and how this resulted in a final design that was approved by the Planning Board and the Board of County Commissioners.
- This same approach was taken to create a Coordinated Enforcement effort that includes participants from OPG, Health, the Attorney's Office and Public Works as needed to discuss active violations and coordinate response.
- Mitch Doherty cited case studies to explain how their efforts have achieved approved buildings.

Questions and Comments:

- Mr. Wiener appreciated the case studies.
- Mr. Childers added that the reason for these changes was in response to the Taylor Report.

5. **Adjournment**

- Missoula County Commissioner Jean Curtiss invited all to a viewing of Missoula County's first roundabout in Development Park. This will take place on November 16, 2011 at 1:30 p.m. A bus will be available.
- Mr. Childers thanked everyone for attending.

The meeting adjourned at 11:11 a.m.

Respectfully Submitted,

Deni Forestek

Recording Secretary
Office of Planning and Grants