

ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
November 30, 2011 1:05-3:35pm

Members present: Stacy Rye, Chair; Ed Childers; Renee Mitchell; Dick Haines; Bob Jaffe; Cynthia Wolken; Lyn Hellegaard; Jason Wiener arrived at 1:40 pm.

Members absent: Dave Strohmaier; Pam Walzer; Jon Wilkins.

Others present: Rod Austin, Kandi Matthew-Jenkins, Scott Ringer, Devin Kourey, John Paoli, Brian Averill, Gordon Huckestein, Dieter Huckestein, Marilyn Hatch, Ruth Reineking, Robert Bergsing, Mick Mulholland, Roy Levine, Mark Anderlik, Tim Laedeke, Dick Motts, John Wolverton, Jeanette Zentgraf, John Zentgraf, Bill Chandler, Gene Williams, Lillian McAlister, Niki Sardot, Elena Gagliano, Ross Keough, Amy Cilimburg, Trish Auras, Bob Auras, Gloria Roark, MaryAnn Gillespie, Michael Boyle, Patricia Lamb, Keila Szpaller, Chris Behan, Ellen Buchanan, Marty Rehbein, Brentt Ramharter, Dennis Bragg, Ginny Miriam, Keithi Worthington, Dee Andersen.

I. Administrative Business

A. Approve committee minutes dated: [November 16, 2011](#) Approved as submitted.

B. **Public Comment on items not listed on the agenda-None**

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends the City Council approve [claims](#) totaling \$2,265,999.80 ([Detailed claims](#)) 11/29/11.

MOTION: The committee recommends the City Council approve [claims](#) totaling \$602,892.90 ([Detailed claims](#))12/6/11.

B. Approve the 2012 City Council regular meeting schedule and direct the City Clerk to publish the meeting schedule in the legal notices and on the City web site in accordance with City Council rules. ([memo](#))—Regular Agenda (Marty Rehbein) (Referred to committee: 11/21/11)**REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council approve the 2012 City Council regular meeting schedule as amended and direct the City Clerk to publish the meeting schedule in the legal notices and on the City website in accordance with City Council rules.

Marty Rehbein, City Clerk, explained that Council Rules require that the City Council determine its regular meeting schedule for the upcoming calendar year. She said the schedule can be amended by publishing another notice. She pointed out a few dates around holidays that they may want to cancel.

The committee discussed the dates and decided to cancel meetings on July 2, 2012, November 26, 2012 and December 24, 2012.

Bob Jaffe moved to approve the schedule and cancel the three dates listed above.

Upon a voice vote, the motion passed unanimously.

III. Regular Agenda

- A. Discuss the membership payment to ICLEI (International Council for Local Environmental Initiatives). ([memo](#))—Regular Agenda (Stacy Rye) (Referred to committee: 11/21/11)
REMOVE FROM AGENDA

MOTION: The committee recommends the City Council approve the ICLEI membership claim in the amount of \$1,200 to be split between the Mayors Office and the City Council.

- **Informational item:** [ICLEI-Setting the record straight.](#)

Stacy Rye said this claim, payable to ICLEI was sent back to the committee floor by Ms. Hellegaard. It is a \$1,200 subscription that is split equally between the Mayors office and the City Council. She said the City has been a member since 1996. She asked Ms. Hellegaard to address this item.

Ms. Hellegaard said she sent it back to committee because there are several members of the community that have concerns about the membership; and the policies and initiatives behind it. She wanted to give the community a chance to weigh in on it.

Ed Childers moved to send this item back to the Council floor.

Public Comment:

Amy Cilimburg said she was very supportive of the City membership to ICLEI. It's important for the City of Missoula to address climate change. She mentioned a fairly conservative study on fossilized fuel that came out a few weeks ago that indicated if we don't change our fossilized fuel infrastructure soon we will forever lose the chance to avoid dangerous climate change. It is a very serious issue and we are alone in the world in this debate. City Staff uses ICLEI right now as a valuable support resource and we look forward to continuing that opportunity.

Niki Sardo, President, Ravalli County Farm Bureau and a Missoula County resident, said she was speaking for the ranchers and members of Farm Bureau in Missoula, Ravalli County, and the entire state. She said Agenda 21 is an out-of-country, non-governmental organization that is circumventing congress under the cover of environmental concerns. She said laws are being passed to reduce what land-owners can do with the land they thought they owned. ICLEI gives the Mayor the cool Mayor award and the US and state constitutions are abandoned. In exchange, here is what we will get; limits to our mobility with grants for trails and bike paths; passing subdivisions with no roads or parking spaces for cars allowed, only bicycle lockers; connective corridors for animals; animals are worth more than humans, ask Fish and Wildlife Service. She said all of Montana and Idaho will only be for animals, not humans.

Gene Williams, Hamilton, said Agenda 21 was addressed at the 1992 Rio De Janeiro Earth Summit. Its depriving people of private property and the people who put this together did it in a very under handed way. It's a frightening and horrible thing. He said ICLEI is not for the future of our nation, which was built on people owning private property. Now we have to use words like sustainable development or smart growth. Right now everywhere in this world this horrible threat to freedom is at work. Renewing the membership and giving a nickel to ICLEI is a serious mistake.

Jeannette Zentgraf said she is very concerned. The very people who have sponsored this may be unaware of what's really behind it. At the Rio Earth Summit in 1992, the quote of those who were pushing Agenda 21 said it is clear that the current lifestyles and consumption patterns of the affluent middle class involving high meat intake, consumption of large amounts of frozen and convenience foods, the use of fossil fuels, air conditioning and suburban housing is not sustainable. She feels this will deprive us of our property rights, discourage ranching, timber harvesting and mining.

Ms. Rye said Ms. Zentgraf was up against her three minutes to speak and asked her to speak to the motion of the membership dues.

Ms. Zentgraf said she doesn't want Council to renew their membership. She said oil is described as environmental degradation. She urged everyone to please read Agenda 21 before you continue this training with ICLEI. She mentioned the money is sending people to training centers.

Ms. Rye asked how many people from Missoula were there to speak and asked them to come forward. She also reminded the speakers to address their comments to the membership in ICLEI.

Patricia Lamb, Missoula resident since 1958, referred to an article called Democrats against Agenda 21. She said ICLEI is a part of Agenda 21. She said consumer debt is right now racking up at \$3,061 per second. Why do we need to throw ourselves onto the mercy of the United Nations. Most of us don't understand what Agenda 21 is. Most of us don't know what sustainable development means, in a nutshell it means, individual rights in general are given away to the needs of community as determined by a governing body. This is training ICLEI would be happy to give to you. They want people rounded up off the land and packed into human settlements or islands of human habitation where the work and transportation centers are. Most of the land is to be set aside for non-humans. She urged everyone to do the research.

Gloria Roark wanted to tell everyone what ICLEI is. They facilitate local governments in the implementation of the United Nations Agenda 21. Agenda 21 eliminates private property ownership through easements and immanent domain, It will determine if you live in a rural or suburban area, curtail your freedom to own a gas power car, curtail travel, curtail ownership of personal property and more. She said the list is endless. She then quoted George Washington and Thomas Jefferson and requested cancellation of the membership in this un-American association.

Kandi Mathew-Jenkins, Missoula resident over 20 years, said she brought with her a black book that contains the US constitution, the State of Montana constitution and the City Charter. The red book is the Communist Manifesto; The Soviet Art of Brainwashing. Agenda 21 and the ICLEI. She said in 1999 it took her 3 months to read into the City record the communist goals. She said ICLEI fulfills almost 95% of the communist goals. The communist goals and ICLEI are anti-American, anti-freedom, anti-liberty and anti-property. They are an outcome of the communist manifesto to take away private property and control all populations, what we think, what we eat and what we do. I would say that you paying these dues to ICLEI, a communist conceived agenda, would be a treasonable action by its governmental body. Being associated with Agenda 21 your lives are not free anymore. If you continue on this path there are those of us in this community that understand we are being taken over by corporate fascism, implemented by socialism. She said she lives in America not China and our families are being destroyed by these LGO's that we have no input on, but we do have input on City Council. After this election she prays the citizens of Missoula understand they have been taken over by the socialist communist party, its everywhere. The taxing for parks and now your going to spend another \$1,200 to put us deeper and deeper into this socialist take over. There are those of us that won't stand by and keep quiet. The nods, the grins, you all know what's going on. You are heartless and you are not Americans for doing it. This is a treasonable act to sign into something that is promoted by the communist manifesto, the communist party and the United Nations. Thomas Jefferson said we can be friends with many, but allies with none. This is the outcome from aligning with communism. She said don't pay the dues and withdraw us from ICLEI because there are citizens who won't stand by any longer and watch their City be destroyed by a socialist agenda.

Ross Keough, Co-Chair of the Mayor's Appointed Missoula Greenhouse Gas and Conservation Team, and Vice-Chair of the City Council Greenhouse Gas Advisory Team, said both of those committees are working together with a large collaboration of citizens to draft and design an efficient approach to minimize the greenhouse gas emissions of the City and recognize budgetary savings from conservation. One of the tools they use is the ICLEI carbon calculator, without it, staff would have to expend more resources to find these savings. He urged the committee to continue the membership with ICLEI.

Marilyn Hatch, County resident, said ICLEI does affect us outside of the City. She thanked the other speakers for speaking out and said it's a program of control. She said she saw people

rolling their eyes and making faces and didn't appreciate it. She asked the committee to not renew the membership.

Lillian McAllister, Ravalli County said all the speakers are here for a reason and we care for our friends and family who live in Missoula. She asked the committee to table this item and research it some more. She said other communities across the nation have dropped this membership. If you need a carbon calculator, there is a top climatologist in the world who lives in the Bitterroot that can give you more information than you need. Please do not support this organization.

Michael Boyle, Silver Star, said the real purpose of government is to protect our rights. ICLEI through Agenda 21, has a different view of government and should be looked at.

MaryAnn Gillespie, Missoula County, said 16,000 climatologists have signed petitions that this climate change is bogus. Please do not renew the membership. They are going to confiscate taxes against the citizen's knowledge. She feels the green movement is anti-American.

Ms. Rye had to call order as a public speaker was addressing the committee from her seat in the audience.

Renee Mitchell asked Mr. Ramharter if this membership claim has been paid yet.

Mr. Ramharter, Finance Director, said no, it is still sitting in his office.

Bob Jaffe asked Ms. Hellegaard if this was why she pulled the claim, to have her constituents from Ravalli County come up to complain about the UN.

Several audience members began standing up and shouting from their seats and Ms. Rye again called for order, but they did not comply. She asked them all to sit down or the meeting would be recessed.

Ms. Hellegaard said that people in Missoula County are concerned about this and it's not her right to inhibit or limit public comment. She said Missoula County residents are affected by the Councils decisions, many of them work in Missoula. She said If Mr. Jaffe has a problem getting more info than he wanted to hear that was his problem.

Dick Haines said he sees this as a threat to his personal property and freedoms as do the people who are present. He said as soon as discussions get heated the Chair woman of this committee tells people they are out of order.

Ms. Rye responded by saying she takes public comment limited to three minutes when people begin shouting from the audience they are out of order.

Jason Wiener didn't understand how anyone could think people standing and shouting from the audience could be anything **but** out of order. He said the committee is open to all information, but some information is more credible than other information. He said credible scientific research states that the climate is changing due to the release of greenhouse gasses into the atmosphere. There will be consequences and we need to prepare for them. He said when someone contacts him regarding climate change, most they want to know why the City is not doing more. He called the question.

Upon a voice vote to call the question, it passed with Hellegaard, Mitchel and Haines voting nay.

Upon a voice vote, to approve the ICLEI claim, the motion passed with Haines, Hellegaard and Mitchell voting nay.

- B.** Approve the resolution relating to \$5,740,000 General Obligation Bonds, Series 2006; transfer of bond insurance policy and consent therefor. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/21/11) **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council approve the resolution relating to \$5,740,000 General Obligation Bonds, Series 2006; transfer of bond insurance policy and consent therefor.

Brentt Ramharter, Finance Director explained the background on this item. The City has been asked by our current bond insurer for the above noted bond issue to agree to the transfer of insurance to another bond insurer. At the time the policy was issued the insurer had financial strength ratings of AAA. Subsequent to the issuance of the bonds, the insurer's financial strength ratings were downgraded and ultimately withdrawn due to the sub prime mortgage crisis. A resolution will allow us to transfer our bond insurance from a defunct company to one that is in operation and active with AA rating.

Mr. Childers asked if these 2 bond insurance transfers are the same and if he could move both items at once.

Mr. Ramharter said they are identical and that would be fine.

Mr. Childers moved both bond transfer items.

Upon a voice vote, both motions passed with Haines voting nay.

- C. A resolution supplementing resolution no. 7191 which authorized the sale, issuance, and delivery of not the exceed \$4,500,000 of the city's General Obligation refunding bonds, Series 2007A, and providing for other matters properly relating thereto. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/21/11) **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council approve the resolution of the City Council of the City of Missoula, Montana, supplements resolution Number 7191 which authorized the sale, issuance and delivery of not to exceed \$4,500,000 of the City's General Obligation Refunding Bonds, Series 2007A; and providing for other matters properly relating thereto.

- D. Redevelopment of the Fox Site by Fox Hotel Partners. ([memo](#))—Regular Agenda (Chris Behan) (Referred to committee: 11/14/11) **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council grant exclusive rights for one year to negotiate a development agreement for redevelopment of the Fox Site to Fox Hotel, LLC and to request MRA both negotiate and enter into an initial agreement that includes schedules for negotiation and completion of development agreement, and to negotiate a development agreement with Fox Hotel, LLC for City Council review and approval that, at minimum, includes all items listed in the RFP for inclusion in the development and fully addressed land costs.

Chris Behan MRA, gave a brief overview of this agenda item. He said they are on their 7th RFP to develop this site over the last decade or so. This time they received 5 RFP submittals and narrowed it down to 2 with one recommendation from the MRA board to the Fox Hotel LLC.

He said the proposed cost of the project is \$37 million, generating over \$300,000 per year in property tax revenue. He then turned it over to the Fox Partners.

Sean Averill thanked the committee and said the MRA has been great to work with. He introduced his team and reviewed a [presentation](#). He said they are a family operated Montana based team. He is a fifth generation Montanan and his family has been in the hospitality business for three generations. They established the Flathead Lake Lodge in 1945 and then the Whitefish Lake Lodge in 2005. The other part of the team is The Farran Group, a local development group, who are also from Montana and based in Missoula. He said all of the projects they are involved in you can be proud of and said he was very excited to partner with them on this project.

The third part of the team is Dieter Huckestein and his son Gordon. Mr. Averill said Mr. Huckestein has been a family friend for over 15 years. As the former President of Operations for Hilton Hotels, his international hotel experience is unparalleled. He is one of the finest hoteliers in the world.

Mr. Averill said the Lodge on Whitefish Lake was a similar type of project to the Fox site. It had sat vacant for 20 years and was the only commercial property on Whitefish Lake. Everyone wanted to see something there but no one could get a project off the ground. Here in Missoula, we would like to create an architectural landmark for the City of Missoula. Something that could be there for a hundred years.

Scott Ringer, CFO, said one of the visions they have is to make Missoula the preeminent place for the corporate meeting market. We want to build a facility that can house these meetings. Once we are open we expect to have 200-250 part-time and full-time staff members, with an estimated annual payroll of \$3.5 million. For the TBID, our contribution after year two is projected at \$50,000 annually and over \$450,000 per year to the state bed tax.

Based on their data, they estimate their guests will spend an average of \$73 per day per person in the community in restaurants, bars, shops and car rental. As he said before, Mr. Ringer believes Missoula will become the preeminent meeting destination in the Northwest. He said they can attract a lot of the meeting business from Billings and Spokane. They also want to partner with the community helping non-profits and getting involved in anything where they can to give back to the community.

The Fox Partners discussed the architecture and plans to anchor the building back to downtown and the environmental aspects of the project.

Ms. Rye said the recommendation from the MRA Board is to enter into the development agreement, and asked what is the next step.

Mr. Averill said we will do a sophisticated market study and spend some money to see if it's feasible. We need time to do that. Once that is completed we will have a better understanding of what the project will be.

Dieter Huckestein said this project got his attention because it has great opportunity for the City. When you build a new hotel of this type you have the chance to bring in the latest industry technology and connectivity. He feels the design process will be a lot of fun. He is convinced they can make a landmark for the City.

Jason Wiener asked how sure are you that this project will go ahead.

Mr. Huckestein said they are confident the project is viable but they need the study from an outside company to confirm many things that will determine what this project will become.

Mr. Haines asked what all they need from the City.

Pat Corrick said there are three elements:

- The TIF allocation through parking.
- New Market Tax Credit through MCDC.
- The Land contributed through a partnership with the City

He said they don't know what the economics of the project will look like exactly until the market study is completed, if they have to raise the money for the cost of the land and bring that into their capital stack, it makes the project unviable. He said they wanted to make it clear up front that it does need to be a partnership with the City. They feel this project has such an economic, social, and cultural value to Missoula that a contribution of land is relevant and one of the key aspects to making this deal move forward.

Mr. Haines asked if that was about a \$3 million gift.

Mr. Corrick said if you believe in the latest property appraisal and take into consideration what the current market value would be. He said the land has been for sale for many years. If someone had figured out how to buy the land for cash and make the deal happen it would have been done by now.

Mr. Haines asked if the City gives this to you, does anything come back to the City for that.

Mr. Corrick said yes, an ancillary return would be a benefit. He said they are open to that. Once we see what the deal looks like, there are some measures that we can do to help the City with the perception that they are not getting anything in return.

Mr. Wilkins asked how much time they would like to complete the study.

Mr. Corrick said we thought about a year for finalizing the agreement. He estimated the hotel would open in mid 2014.

Mr. Wilkins said he is in favor of the project but is **not** in favor in giving them the land for free and neither is anyone in his Ward. He suggested a reduced price sale on the land.

Mr. Ringer said while we negotiate the development agreement, we can work out something with the land being donated by offering a long term lease or other ways to get this done. The first step is the getting the study done. He said he understands why people would not want to donate the land.

Mr. Huckestein said he understands Mr. Wilkins position and would love to buy the land for cash; however, the reality is in this county today you can buy hotels for .50 cents on the dollar. Not many hotels are being developed. He said he has built hotels where the parking garage and conference center were attached and the land was leased for 99 years. If the financials at this point can't accommodate that additional million, we will not get financing from the bank. There is no way this project will come into fruition unless we can work out some kind of deal on the land.

Mr. Childers said the carrot here is the \$300,000 in property tax revenue. He would like to see this project succeed. He moved granting the exclusive development rights for one year.

Mr. Jaffe said he was excited about this project. He asked how much of the property would be used for this project.

Mr. Behan said this project would use two developable parcels.

Mr. Jaffe said by approving the motion, what is the obligation to the City?

Mr. Behan said what your obligating is a lot MRA staff time.

Mr. Jaffe spoke about his concerns that Missoula has no sales tax; the only money coming back would be the annual property taxes on the hotel. He also stated that labor negotiations and creating a favorable work environment is a concern of his and others on Council as well.

Ms. Rye also added that the City of Whitefish has a local sales tax we don't have one here it has failed every legislature for the last 27 years. We do have the TBID, which is voluntary.

Ms. Mitchell asked Mr. Averill if his project on Whitefish Lake was built with a partnership with the city.

Mr. Averill said yes and no. The entire project was done in 2 phases. The original project was a private development. When we expanded a few years ago, it was on a piece of property with a lot of wetlands on it. We donated 30 acres to a non-profit and developed two.

In closing the Fox Hotel Partners said this project could boost the economy downtown and be a landmark for all Missoula to be proud of. With some negotiations they feel very strongly that they

could come up with a way to receive the donated land for the project and give something back to the City for its contribution.

Public Comment:

Mark Anderlik, Missoula Area Central Labor Council, said he has been organizing a community benefits coalition and would like to see this project happen, but happen in a way that benefits the community and providing catalyst for redevelopment for downtown. We would like to have a discussion with the developers to improve an already good proposal. A donation of the land will be a hot issue with the citizens and we would like to try and avoid that by seeing a deal negotiated for this land. He would like this motion tabled until we have an opportunity for discussions with the developers to come to an agreement on some of these issues.

John Wolverton, Bike Walk Alliance Missoula, said it sounds like a great project. We are a member of the community benefits coalition. We have specific concerns. We are interested in how this project can fit within our transportation infrastructure. We would like to engage with the developers to convey what the community wants to see in this project. He requested the committee hold any decision regarding this proposal.

Mick Mulholland, Field Representative, Labor Union #1686 and Affiliate of the Western Montana Building Trades, said they are in support of this project but would like to see them sit down and listen to the community groups before exclusive rights are granted.

Bob Clark, Representative of the Montana Chapter of the Sierra Club, said we have several hundred members and we are part of the coalition. We want to see this happen right. We would like the committee to delay your decision to grant exclusive development rights until the developers have the chance to sit down with the community. The coalition offers them the opportunity to have meaningful community involvement.

Craig Davis, Business Agent, International Union of Operating Engineers Local 400, District 5 and Affiliate of Western Montana Building Trades. He said he would like to see the committee delay the decision until the development group sits down to negotiate with the community groups of Missoula.

Steve Mauer, CPA, said right now, we are in a period of time, when his clients are holding off on making business decisions that will result in investments in community, which result in more jobs, which results in higher property values which results in higher tax revenue for the City and County. Why not give these guys the 12 months they need for the study and have them meet with the community coalition concurrently. Please don't hesitate on approving this.

Maria Ebarbia, volunteer for Sierra Club, said she lives outside of Missoula but what we make we spend in Missoula, we shop and bank here. She expressed concerns on handing over land and exclusive development rights to a corporation who primary goal is to make money. Please take in consideration the input of the coalition.

Roy Levine, Representative of the International Brotherhood of Electrical Workers #768. He requested the committee table the matter.

Mr. Childers requested clarification on the motion based on the public speakers comments.

Mr. Behan said it is to grant exclusive rights to negotiate a development agreement for 12 months.

Mr. Childers is interested in letting the negotiations begin and doesn't see any reason to table it so the community groups can negotiate with the developers.

Mr. Jaffe said he is missing what the hang up is with starting the process. He would like more compelling argument on why to hold this. These negotiations can happen concurrently.

Ms. Hellegaard asked if we go forward with this study is there anything to preclude these gentlemen to meet with the coalition while they are doing their study.

Mr. Behan said no.

Ms. Mitchell said we don't have a lot of people clambering for this property. To make this land available for free is something people will not like. One way to get this going is to go ahead and give these people a year. It does not obligate the City and the study may find its not feasible for them to do the project anyway. She supports this project and called for the question

Upon a voice vote, to call the question passed unanimously.

Upon a voice vote, to approve the motion to grant the Hotel Fox LLC exclusive rights for one year, the motion passed unanimously.

Ms. Rye requested it be put on committee reports.

IV. Held in committee

- A. Approve claims. (Ongoing) (Consent Agenda)
- B. Approve journal vouchers. (Ongoing) (Consent Agenda)
- C. Approve budget transfers. (Ongoing) (Consent Agenda)
- D. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08) (Tabled 8/3/2011)
- E. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
- F. Discuss the disposition of surplus city land. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)
- G. Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)
- H. Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
- I. Review Missoula's insurance experience, particularly work comp; propose improvements if warranted. ([memo](#))—Regular Agenda (Ed Childers) (Referred to committee: 05/09/2011)
- J. A resolution authorizing the transfer of a bond insurance policy to another bond insurer. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/14/11)

V. Adjournment

The meeting was adjourned at 3:30 pm

Respectfully submitted,

Dee Andersen,
Administrative Secretary