

**ADMINISTRATION AND FINANCE COMMITTEE  
CITY COUNCIL CHAMBERS  
140 WEST PINE STREET  
MISSOULA MONTANA  
MAY 30 2012, 10:35 AM**

**Members present:** Bob Jaffe acting as Chair; Jason Wiener, Bob Jaffe, Alex Taft, Adam Hertz, Dick Haines, Jon Wilkins, Ed Childers.

**Members absent:** Cynthia Wolken, Caitlin Cople, Mike O'Herron.

**Others present:** Donna Gaukler, Scott Paasch, Brentt Ramharter, Dee Andersen.

**I. Administrative Business**

**A. Approve Committee Minutes: will be submitted at a later date.**

**B. Public Comment on items not listed on the agenda-None**

**II. Consent Agenda**

**A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)**

**Motion: the committee recommends the City Council approve claims totaling \$565,659.94 (Detailed claims) 6/5/12**

**III. Regular Agenda**

**A. Discuss the Capital Improvement Program for Fiscal Year 2013. (memo)—Regular Agenda (Brentt Ramharter) (Referred to committee: 04/16/12)**HELD IN COMMITTEE****

Donna Gaukler, Park and Recreation Director, Ms. Gaukler discussed the age of the various park infrastructures and how to get back it back up to safety standards. Some playground equipment doesn't meet code. Donna Gaukler reviewed her CIP requests PR-01 through PR-16.

Bob Jaffe in response to PR-05 expressed concerns about paying someone \$55,000 to come up with a maintenance plan. Isn't that what we do? He doesn't understand why playground equipment is being removed because it's not ADA compliant

Ms. Gaukler said it's not just ADA non-compliant. It doesn't meet anyone's safety standards anymore.

Ed Childers stated if we own stuff we need to maintain it. If we spend \$65,000 to replace this stuff, it would be on a replacement schedule.

Ms. Gaukler reviewed PR-03. They committee discussed the new walking path at Fort Missoula, the type of materials used to resurface the trail and the cost to the City.

Dick Haines supports most of this unless the City has to pay for it. The grasses can be one of the highest fire hazards.

Alex Taft suggested keeping a certain percentage of the replacement cost to maintain the playground equipment.

The committee and Ms. Gaukler discussed handicapped accessible playgrounds in the community.

Mr. Wilkins stated he was at a Community Forum where they discussed a grant for lighting.

Ms. Gaukler discussed PR-16 and the plan for lighting the Milwaukee Trail from Orange Street to Garfield. She said there is often a lot of vandalism on or near the trails. The new lights will be

taller and harder to break, each one of those lights start at \$500 so replacing them can be expensive. The residents on Justice Lane experienced seasonal juvenile vandalism and it was suggested to install sensor lights along their property and she believes residents they have that.

Ms. Gaukler will finish reviewing CIP PR-16 through PR-23.

**IV.**

**Held in committee**

1. Approve claims. (Ongoing) (Consent Agenda)
2. Approve journal vouchers. (Ongoing) (Consent Agenda)
3. Approve budget transfers. (Ongoing) (Consent Agenda)
4. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
5. Discuss the disposition of surplus city land. ([memo](#))—Regular Agenda (Nancy Harte) (Referred to committee: 10/25/10)
6. Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
7. Review Missoula's insurance experience, particularly work comp; propose improvements if warranted. ([memo](#))—Regular Agenda (Ed Childers) (Referred to committee: 05/09/2011)
8. Review and approve updates to the City Council rules. ([memo](#))—Regular Agenda (Bob Jaffe) (Referred to committee: 04/09/12)

**V.**

**Adjournment**

The meeting was adjourned at 11:35 am

Respectfully submitted,

Dee Andersen,  
Administrative Secretary