

**ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
June 13, 2012, 11:30-12:00**

Members present: Mike O'Herron acting as Chair; Jason Wiener, Bob Jaffe, Alex Taft, Adam Hertz, Caitlin Copple, Jon Wilkins, Ed Childers. Mike O'Herron.

Members absent: Cynthia Wolken, Dick Haines, Jon Wilkins in at

Others present: Cheryl Schatz, Jason Diehl, Jeff Brandt, Scott Paasch, Brentt Ramharter, Dee Andersen.

I. Administrative Business

A. Approve Committee Minutes: [June 6, 2012](#)-Approved as submitted.

B. Public Comment on items not listed on the agenda-

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends the City Council approve [claims](#) totaling \$5,936,013.65 ([Detailed claims](#))

B. Ratify the sale of pooled special sidewalk, curb, gutter and alley approach bonds, Series 2012 ([memo](#)). --Brentt Ramharter **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council consider a resolution relating to pooled special sidewalk, curb, gutter and alley approach bonds, series 2012; ratifying the sale thereof and confirming certain matters thereto; confirming the pledge of the revolving fund; creating special sidewalk, curb, gutter and alley approach sinking fund and prescribing covenants of the City for the security of the holders of the bonds.

Brentt Ramharter, Finance Director, reviewed the background and said a resolution was brought to Council a month ago. D.A. Davidson was named the underwriter of these types of bonds by the City's Financial Advisor; Springsted. The bonds were sold on Monday. The Bond Market has not changed much and we got a low 3.79 % interest rate. These bond funds to be received will reimburse the City for the costs incurred from curb & sidewalk projects ordered by the Public Works committee over the last two years.

Alex Taft moved to approve the resolution.

Upon a show of hands, the motion passed unanimously.

III. Regular Agenda

A. Discuss the Capital Improvement Program for Fiscal Year 2013. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 04/16/12)REMOVE FROM AGENDA****

Police Chief, Jason Diehl, reviewed his departments CIP projects. PS-01 is an ongoing request for regular annual funding for hydrant installations in existing and certain newly annexed neighborhoods where deficiencies exist as identified by the fire department. More recently, the fire department, Mountain Water Company, and the Franklin-to-Fort neighborhood council developed an installation plan to add additional hydrants over a three year period. The plan was implemented in 2005 when six new fire hydrants were installed by Mountain Water. The plan stalled with the rate case involving Mountain Water. With the resulting Public Service Commission ruling to charge ratepayers / users for maintenance and fire flow costs, Mountain Water is no longer willing to absorb the costs of installing new hydrants. Now the Fire Department will need to find funding up front and it can range from \$10-\$12,000 per hydrant. We have secured URD II funding and will be installing a number of hydrants in that area this summer.

Mr. Taft asked if the situation with Mountain Water not being able to help, is this a legal issue.

Mr. Diehl said Mountain Water is a private company and he can't direct them to spend a \$ 100,000 per year on installing fire hydrants.

Project PR-02 came out of the 2005 Fire Master Plan. Out on Mullan Road there has been a patchwork of annexations going on. This is a place holder that the City should be thinking about for a future fire station, it will be needed and we like to keep it in the forefront.

Adam Hertz asked how would that work if Mountain Water was not our there and asked about the timing.

Mr. Diehl said as density and development increases Mountain Water would have financial motive to extend out there. If there is no hydrant structure we would have to set up something independent of the fire hydrants.

Bob Jaffe said that about 99% of what the Fire Department does has nothing to do with fires.

Mr. Diehl said that about 30% is related to fires.

Jon Wilkins said we should look into buying the land right now we may get a good price.

Mr. Diehl said there is a benefit in waiting; a better location and access to road infrastructure opening up in the future.

IV. Held in committee

1. Approve claims. (Ongoing) (Consent Agenda)
2. Approve journal vouchers. (Ongoing) (Consent Agenda)
3. Approve budget transfers. (Ongoing) (Consent Agenda)
4. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
5. Discuss the disposition of surplus city land. ([memo](#)).—Regular Agenda (Nancy Harte) (Referred to committee: 10/25/10)
6. Review the city's current policy for charging the public for various city-produced documents ([memo](#)).—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
7. Review Missoula's insurance experience, particularly work comp; propose improvements if warranted. ([memo](#)).—Regular Agenda (Ed Childers) (Referred to committee: 05/09/2011)
8. Review and approve updates to the City Council rules. ([memo](#)).—Regular Agenda (Bob Jaffe) (Referred to committee: 04/09/12)
9. Establish special district to support the Urban Forest Program. ([memo](#)).—Regular Agenda (Bob Jaffe) (Referred to committee: 06/11/12)

V. Adjournment

The meeting was adjourned at 12:50 pm

Respectfully submitted,

Dee Andersen,
Administrative Secretary