

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2018-2022

Department Priority		Major Department	New or Update	Required Is this project Required?	Delay Can project be delayed?	Project Title		
7	of 7	Public_Works	New			Facility Rate Study		
Project Rating	Project Number	Division/ Sub-Department		Yes	No			
0	0	0	Is the project APPROVED for Fiscal Year 2018?			Y	FUNDED?	Y

Summary Description and rationale of project and funding sources:

The Facility Rate Study will analyze the City's current utility rate-setting methodologies and recommend alternative rate structures. This work involves collaborating with the facility and operations planning efforts for Storm Water, Wastewater, and Water utilities.

History & Current Status: Impact if Cancelled or Delayed

With the acquisition of the Water Utility, the City needs to take an in-depth look at the current rate structure and funding needs for facility operations. The Storm Water Utility was created in FY17 with the understanding that an equitable rate structure would be developed in the near future. The Wastewater Utility has not had a significant rate study conducted since the late 1980s, and with new requirements from the state and federal governments coming, this rate study is needed to address those upcoming changes.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

REVENUE	Funding Source	Accounting Code	Prior Year Summation	Yr. 1. budget	Unappropriated subsequent years				
				FY18	FY19	FY20	FY21	FY22	
	Storm Water Utility	5450.334.*		50,000					
	Wastewater Sewer Funds	5311.330.*	See "UPDATE" tab for detail of revenue funding sources and amounts.	61,353					
	Water Utility	5210.335.*		61,352					
				-	172,705	-	-	-	-

How is this project going to be spent:

EXPENSE	Budgeted Funds	Accounting Code	Prior Year Summation	FY18	FY19	FY20	FY21	FY22
		A. Land Cost						
	B. Construction Cost							
	C. Contingencies (10% of B)							
	D. Design & Engineering (15% of B)							
	E. Percent for Art (1% of B)							
	F. Equipment Costs							
	G. Other	Purchased Services		172,705				
			-	172,705	-	-	-	-

Is this equipment prioritized on an equipment replacement schedule?

Is there ongoing Operating and/or Maintenance costs upon completion of project?

If "Y" then complete the section below (Operational Budget Impact)

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Operational Budget Impact	Expense Object	Accounting Code	FY18	FY19	FY20	FY21	FY22
		A. Personnel					
	B. Supplies						
	C. Purchased Services						
	D. Fixed Charges						
	E. Capital Outlay						
	F. Debt Service						
	G. (Operational Savings)						
			-	-	-	-	-

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
John Wilson	Public Works	6/28/2017	1/22/2018 17:00	LAH

