



Missoula Neighborhoods
Engage • Educate • Empower




**2023 Energizer
Neighborhood Grant
Application**

The Energizer Neighborhood Grant program supports resident-initiated projects that improve our neighborhoods and the city. These projects will facilitate civic cooperation, neighbor engagement, and community building; create real improvements to benefit Missoulians; and engage in community visioning, all at the neighborhood scale.

Project Title	
Neighborhood to be served (all projects must be within city limits and benefit city residents)	
Name of Lead Project Coordinator	
Email of Lead Project Coordinator	
Phone of Lead Project Coordinator	
Address of Lead Project Coordinator	
Secondary Project Coordinator	
Secondary Project Coordinator Email	
Secondary Project Coordinator Phone	
Total Project Budget	\$
Requested Grant Amount	\$

Print Name:

Signature:

Date:

Project Description

1. Provide project goals and a description that conveys the vision and details of the proposed project. Describe the following:
 - how this project will improve the physical dynamics of the neighborhood;
 - how this project is in the service of parks and open space, public or functional art, transportation calming or streetscapes, furthering accessibility, etc.

(Attach relevant documents such as photographs, designs, drawings, or outlines to support the project and convey the vision for the project.)

2. Has this project received previous funding by Missoula Neighborhoods?

YES

NO

- a. If so, please clarify the year(s), fund total(s), and provide a brief update on the status of the project.

3. Has this neighborhood received previous funding for other projects by Missoula Neighborhoods?

YES

NO

- a. If so, please clarify the project, year(s), fund total(s), and provide a brief update on the status of the project.

4. Provide the address and property ownership. Describe the location and associated features including any existing easements, structures, and natural features that could be affected by the project.

(Attach a map of the site that identifies the project area, property boundaries, and associated features.)



4. Is this project on private property?

YES

NO

a. If so, please explain how the public will be granted access, and how that access is or will become permanent.

Community Need

5. Describe the neighborhood and community need for this project by addressing the following:
- How was the need for the concept for this proposal developed?
 - Does this project complete or further an existing project that has been identified as a priority by City Council, City of Missoula Strategic Plan, existing neighborhood plans, or other adopted and current City Plans?

(Attach relevant documents such as neighborhood input, survey of neighborhood needs, and/or support from a neighborhood plan, etc.)

Community Benefit

6. Describe how this project strengthens resident engagement, builds community, and/or creates opportunities for communication, interaction and problem solving. List any engagement efforts that will include a broad base of neighbors.

Community Support

7. Describe the neighborhood support for the project. Documentation **must** include support from residents in the immediate area of project to be eligible. Specifically, there must be support from the area Neighborhood Leadership Team. Attach:
- Current letters of support from partners, residents and/or sponsors. Do not include letters from City staff or elected officials. **Suggested amount: 3 – 5 letters or a petition.**
 - Any Leadership Team or Neighborhood Association meeting agenda(s), minutes, votes, and/or other documentation of support for the project.
 - Any completed surveys that demonstrate need and support for the project.

Project Feasibility

Provide a narrative describing your project budget worksheet. A sample project budget worksheet is provided. Include all applicable amounts in the worksheet. (Attach documentation such as letters of commitments from each applicable funding source or resource and key volunteers.)

8. Provide a narrative that describes the following:
- The level of commitment of each funding source.
 - Matching funds, in-kind donations, volunteer time, private donations, other grants, City funds, or contributions from other entities directed to this project.
 - The work that will be done by paid labor.
 - If applicable, provide a list of key volunteers and an estimation of the number of hours.
 - The materials necessary for this project, and how these supplies will be provided.
 - If supplies need to be purchased, include those amounts in the worksheet.

9. The Energize Your Neighborhood is a reimbursement grant. Please check the box to note that you are aware of this and agree to move forward with this application. (For more information, please read the Grant Guidelines).

- Yes, I am aware that this grant is a reimbursement grant.

10. List all City, County, State, or private organizations that will require approval and state the type of approval required. Please provide contact information of agency contacts (name, email). If this project requires a permit(s) list them and describe how you have met or plan to meet these requirements. Include any costs associated with approval or permit requirements in your budget worksheet.

11. Describe ongoing or future need for maintenance and/or funding for this project after the Neighborhood Improvement Project is completed. Include potential and anticipated needs. Describe and document any commitments for future labor and/or funding from agencies, groups, etc. Future maintenance needs must be addressed and coordinated by the applicant.

Note: Failure to disclose the need for ongoing maintenance will disqualify a project.

12. Please attach a project schedule outlining the tasks, responsible persons, and suggested completed dates. Include the timing of any planning, implementation, anticipated completion, and follow-up maintenance. Projects are anticipated to be of short duration and completed within a reasonable amount of time. Feel free to use the example projects schedule template that is provided.