

Minutes

Missoula Civic Television Advisory Commission

July 17, 2017

Commission Members in Attendance: Megan Robson, Bruce Tribbensee, Jean Zosel, Jen Sauer, Katie Klietz and Lisa Mecklenberg Jackson

Commission Members Absent: Julie Armstrong, Ginny Merriam, Michelle Cares and Hatton Littman

Others in Attendance: Joel Baird (MCAT Staff), Derek Goldman (MNR Consultant for MCAT) and Heidi Bakula (Mayor's Office)

1. The minutes of June 19, 2017 were approved as submitted.
2. Public Comment: None
3. Commission Member Comment
4. Old/Continuing Business
 - a. Review current programming schedule that has been recorded/is being recorded

Highlights of last month

- City Club – Suicide Prevention
- Wake Up Missoula – fire marshal and assistant fire chief
- Public Art Committee – Traffic Signal Boxes
- Vista – filmed how to drive a roundabout

New

- Make Your Move – training on sexual harassment in bars
- Celtic Festival – July 29th
- Rising Voices – Civic Action Work Party – meets weekly
- National Museum of Forest Service History Grand Opening
- Garden City Harvest Farm Party
- Fair – Joel is doing some time lapse filming and a fair update everyday
- Possibly doing a fair preview – in the past interviews on how to enter items and win ribbons
- Possibly a walk through preview of the fair
- County Extension Office – Interview Jerry Marx - who has been at the extension office for 47 years – about the fair
- Back to School – traffic safety and anaphylactic shock
- Schools – film those that have been updated that are not having a public open house

b. Update on status of 2016 MCAT Report – Joel Baird

- Bruce Tribbensee is writing the introduction to the report and Ginny is editing the report.

c. Discuss findings on Missoula Municipal Code 5.84.030 – Michelle Cares

- Michelle Cares was not present at the meeting. Jean Zosel said that Michelle wonders if the code has to be changed before the bylaws and also why this commission exists.
- Joel explained that in the beginning the League of Women Voters sponsored the school board and the city council. MCAT took a passive role in the process but they wanted an active role. MCAT offered the city 500 hours and Janet Stephens, a previous chief administrative officer, asked if the Missoula Consolidated Planning Board meetings could be filmed. People commented that they liked that the planning board was filmed. Joel then offered the city 1400 hours for committee meetings to be filmed. Several board members lobbied Joel to have meetings filmed and others did not want meetings filmed. Joel then went to the city to ask about forming a board to manage the hours.
- Bruce Tribbensee is interested in getting rid of the items in the bylaws that the commission does not perform.
- Complaints about the cable company were discussed and Joel indicated that all complaints go to Ginny Merriam and Marty Rehbein.
- Jean asked about how the commission should go about changing the bylaws. Heidi Bakula offered that she could put the bylaws on the computer screen and track changes could be used to change the minutes live. Jean asked that everyone review the bylaws and bring back their changes to the next meeting.
- Joel said that the franchise agreement expires on August 28, 2018 and that he did not expect a huge change to the agreement. The ongoing concern is that less and less people want cable services. Also in 2021 the contract with the city for the 1400 hours expires.

d. Quarterly Report on Hours – Joel Baird

- Jean stated that the hours report will be handed out at the next meeting since Joel has been on vacation.

5. New Business

6. Set agenda for next meeting

- Discuss the 2nd quarter hours report
- Be ready to review the bylaws and start making changes

Respectfully submitted,
Heidi Bakula, Executive Assistant