

**ADMINISTRATION AND FINANCE COMMITTEE  
CITY COUNCIL CHAMBERS  
140 WEST PINE STREET  
MISSOULA MONTANA  
November 18, 2009 1:05pm**

**Members present:** Stacy Rye, Chair; Ed Childers; Marilyn Marler; Renee Mitchell; Jason Wiener; Dick Haines; Lyn Hellegaard; John Hendrickson; Bob Jaffe.

**Members absent:** Pam Walzer, Dave Strohmaier, Jon Wilkins.

**Others present:** Bruce Bender, Gregg Wood, Steve King, Dee Krevey.

**I. Administrative Business**

**A.** Approve committee minutes dated: [November 4, 2009](#) and [October 28, 2009](#)-approved as submitted.

**B. Public Comment on items not listed on the agenda-None**

**II. Consent Agenda**

**A.** Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

**Motion: The committee recommends the City Council approve [claims](#) totaling \$498,810.96. ([Detailed Claims](#)) 11/17/09**

**Motion: The committee recommends the City Council approve [claims](#) totaling \$236,296.84. ([Detailed Claims](#)) 11/24/09**

**B.** Approve final SID 544 bond resolution setting the form and details for the \$2,028,090 sewer system SID revenue bonds to be financed through the State DNRC Revolving Loan Program ([memo](#)).—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/09/09)  
**REMOVE FROM AGENDA**

**Motion: The committee recommends the City Council adopt a [resolution](#) relating to Special Improvement District NO. 544; authorizing the execution and delivery of \$2,028,090 Special Improvement District NO. 544 bonds (DNRC Revolving Loan Program) consisting of \$29,688 A Loan Bond, \$359,300 B Loan Bond, \$1,608,102 C Loan Bond, and \$31,000 D Loan Bond to pay cost of improvements to the district; creating special funds and accounts for the administration of certain money derived there from and defining the terms and the manner of payment of the bonds.**

Gregg Wood, Project Development Coordinator, explained that these two bond packages before the committee are for bond sales for the rattlesnake sewer improvement district. One of them is for the Special Improvement District (SID) side of the project and the other is the revenue side. This package brings them together for funding purposes and he recommended the committee address them as one item.

Bruce Bender, Chief Administrative Officer, pointed out that the revenue bond is being paid for by 2% of the 5% sewer rate increase.

Bob Jaffe asked how many additional properties in the Rattlesnake will be connected to the sewer and contributing to this revenue bond payoff.

Mr. Wood replied the project will connect 313 properties.

Dick Haines asked what the difference is between these two bonds.

Mr. Bender explained the SID bond resolution, the property owners will have to payoff. The revenue bond is the City's sewers contribution to this project so the rate payers will have to pay that one off.

Mr. Haines asked if there was federal money in these projects.

Mr. Bender replied that there is federal money in both.

Mr. Wood reported that there is \$400,000 in the SID bonds of Recovery Act (RA) money, and \$361,000 (RA) money in the Revenue bonds.

Ed Childers asked if there is a list of revenue sources.

Mr. Bender provided a Rattlesnake SID financing projection [spreadsheet](#) and agreed to email to committee.

Mr. Childers moved to adopt both resolutions.

Upon a voice vote both motions passed unanimously.

Renee Mitchell asked what the average assessment is to each property in the district.

Mr. Wood said when they passed the district there was a roster with the assessment amounts and it was approximately \$6000 for each property.

Mr. Bender added that it will cost the ratepayers 3 per year to pay off this bond.

- III. Approve final bond resolution setting the form and details for the \$1,350,012 sewer system revenue bonds to be financed through the State DNRC Revolving Loan Program ([memo](#)).—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/09/09) **REMOVE FROM AGENDA**

**Motion: The committee recommends the City Council adopt a [resolution](#) relating to \$1,350,012 sewer system revenue bonds (DNRC water pollution control State Revolving Loan Program), consisting of \$361,012 subordinate lien taxable Series 2009 A Bond, \$925,000 series 2009 B Bond and \$64,000 Series 2009 C Bond; authorizing the issuance and fixing the terms and conditions thereof.**

IV. **Held in committee**

- A. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- B. Amend City Council Rule 21(a) to clarify quorum requirements ([memo](#)).—Regular Agenda (Jason Wiener) (Referred to committee: 04/28/08) (*Tabled in Committee on 02/11/09*)
- C. Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- D. Review the FY 2010-14 CIP projects in committee ([memo](#)).—Regular Agenda (Brentt Ramharter) (Referred to committee: 03/23/09)
- E. Consider the establishment of Parks and Street Maintenance Districts ([memo](#)).—Regular Agenda (Bob Jaffe) (Referred to committee: 05/04/09)
- F. Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- G. [Resolution](#) of the Missoula City Council establishing a tourism business improvement district consisting of non-contiguous lands within the City of Missoula for the purpose of aiding tourism, promotion and marketing within the district. ([Exhibit A](#)) ([Exhibit B](#)) ([memo](#)) ([A&F](#)) (Returned from Council floor: 10/05/09)

- H. Consider a [resolution](#) revising fees for services related to the review and processing of land use applications pursuant to city adopted regulations pertaining to zoning, subdivision and floodplain services ([memo](#)) ([Revised resolution 10/21/09](#)).—Regular Agenda (Denise Alexander) (Referred to committee: 10/09/09)
  
- I. Review and determine whether City Council actions pertaining to the adoption of ordinances in general comply with state law MCA 2009 7-5-103 Ordinance requirements and city council rules for the conduct of meetings and business (Rule 24 Adoption of Ordinances) ([memo](#)).—Regular Agenda (Renee Mitchell) (Referred to committee: 10/26/09)

**V. Adjournment**

The meeting was adjourned at 1:15pm

Respectfully submitted,

*Dee Krevey*

Administrative Secretary  
Finance Department