

**COMMITTEE OF THE WHOLE  
CITY COUNCIL CHAMBERS  
140 WEST PINE STREET  
MISSOULA MONTANA  
DECEMBER 16, 2009, 11:30 AM – 12:30 PM**

**Members present:** Ed Childers, President; Stacy Rye, Vice President; Dick Haines; Lyn Hellegaard; Bob Jaffe; Marilyn Marler; Renee Mitchell; Dave Strohmaier; Pam Walzer; Jason Wiener; and Jon Wilkins

**Members absent:** John Hendrickson;

**Others present:** Bob Reid, Steve King, Jim Nugent, Ginny Merriam, and Jeff Logan

**I. Administrative Business**

Minutes dated [October 28, 2009](#) were approved as submitted.

**II. Public Comment on items not listed on the agenda—None**

**III. Regular Agenda**

A. Presentation of the Missoula County Emergency Operation Plan ([memo](#)) ([Powerpoint Presentation](#)).—Regular Agenda (Bruce Bender) (Referred to committee: 12/14/09) **REMOVE FROM AGENDA**

Bob Reid, Missoula County Disaster Emergency Services, presented to the committee the Missoula County Emergency Operation Plan. He discussed the two general parts: Basic Plan and Annexes & Appendices, which should be included in the plan. The basic plan should include the following:

- Legal authorities and responsibilities
- An organization structure and relationships as they exist
- National Incident Management System compliance and other state or federal requirements
- Amendment and review process
- Establishes annexes to the Basic Plan
- Current hazard and risk assessment for Missoula County
- Formal adoption and amendment by Missoula County, the City of Missoula, and other agencies to be decided.

The Annexes and Appendices include:

- Particular response issues in a variety of areas.
- Developed by primary user agency or agencies to a level of detail that meets their needs, but NOT to the level of standard operating procedures or other operational matters that can change very quickly and for unexpected reasons.
- Do not need approval by the governing bodies to amend.

Marilyn Marler asked what the definition of the word "Annexes" is according to the plan. Mr. Reid stated it is referred to as a document to attach, append, or add to something larger or more important. This has no reference to land issues.

The kickoff for this project will be at the next regularly scheduled LEPC/DPC meeting on Tuesday, January 12, 2010 at 1:30 PM at the Hilton Garden Inn. The City Council is invited to attend along with the 66 people who attended the Disaster Emergency Training last May.

Bob Jaffe asked what the top 5 disaster events? Mr. Reid stated he was unsure what the order of the events but suggested that wildfires and snowstorms were among the top 5.

Stacy Rye asked about the approval by the governing body. Mr. Reid stated there should be a comfort level with certain agencies in which they would be able to amend certain things but would leave it to the governing body to establish it.

Steve King stated he is behind Mr. Reid in developing relationships between the emergency services and other agencies like Health Departments and Public Work department.

**IV. Held in committee**

1. Mayor's Update – Ongoing in Committee. (Mayor Engen)
2. Updates from Council representatives on the Health Board, Community Forum, Transportation Policy Coordinating Committee, other boards and commissions as necessary. – (Ongoing in Committee)
3. Joint meeting of the Mayor, City Council and County Commission; a facilitated quarterly OPG review as directed in the [Interlocal Agreement](#) (Agenda)—Ongoing (Mayor Engen)
4. Develop short and mid-term goals ([memo](#)).—Regular Agenda (Bob Jaffe) (Referred to committee: 4/23/2007)
5. Discuss possibilities for enhancing the applicant pool for vacancies on volunteer boards and commissions ([memo](#)).—Regular Agenda (Dave Strohmaier) (Referred to committee: 09/17/07)
6. Joint meeting between the Missoula City Council and the Missoula County Public Schools' Board of Trustees ([memo](#)).—Regular Agenda (Dave Strohmaier) (Referred to committee: 09/17/07)
7. Examination of Office Planning and Grants ([memo](#))—Regular Agenda (John Hendrickson) (Referred to committee: 09/08/08)
8. Review CIP funding mechanism, vehicle replacement policy, department vehicle use practices, specifically Police, Fire, and Parking Commission ([memo](#)).—Regular Agenda (Ed Childers) (Referred to committee: 11/10/08)
9. Outside legal consultation on the legal opinion regarding zoning rewrite ([memo](#)).—Regular Agenda (John Hendrickson) (Referred to committee: 05/04/09)
10. Referral of support for the Expo-Center ([memo](#)).—Regular Agenda (John Hendrickson) (Referred to committee: 05/04/09)

**V. Adjournment**

The meeting was adjourned at 12:15 PM.

Respectfully submitted,

*Nikki Rogers*

Deputy City Clerk