

**ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
February 10, 2010 1:15pm**

Members present: Stacy Rye, Chair; Ed Childers; Renee Mitchell; Pam Walzer; Jason Wiener; Dick Haines; Lyn Hellegaard; Roy Houseman; Dave Strohmaier, Jon Wilkins; Bob Jaffe.

Others present: Gail Verlanic, Dee Andersen.

I. Administrative Business

- A. Approve committee minutes dated: [February 3, 2010](#) will be approved at a later date.
Public Comment on items not listed on the agenda-None

II. Consent Agenda

- A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

Motion: The committee recommends the City Council approve [claims](#) totaling \$723,175.33 ([Detailed claims](#)) 02/16/10

- B. Authorize the Mayor to sign the collective bargaining agreement between the Montana Public Employees' Association working at the Parking Commission and the City of Missoula ([memo](#)).—
Regular Agenda (Gail Verlanic)**REMOVE FROM AGENDA**

Motion: The committee recommends the City Council approve and authorize the Mayor to sign the collective bargaining agreement between the Montana Public Employees' Association working at the Parking Commission and the City of Missoula.

Gail Verlanic, Human Resources Director, presented the Missoula Parking Commission contract. She said it is a one year contract that will end on June 30, 2010. The annual pay increase was 3.5% which was consistent with the other collective bargaining agreements except for Police and Fire. She stated that in the current economic climate we were not willing to commit to a contract for more than a year. This increases the cost to the Parking Commission by a little over \$5000 annually.

Roy Houseman commented that the language in Article 19, Paragraph 2 should be cleaned up, as it has a double negative. He confirmed that the contract expires on June 30, 2010 and the negotiations started last July-

Ms. Verlanic commented that they were into November before the negotiations were final.

Pam Walzer moved to approve the contract.

Upon a voice vote the motion passed unanimously.

- C. Review Administration and Finance and Economic Development subcommittee referrals. ([memo](#))
Regular Agenda (Marty Rehbein) (Referred to committee: 01/11/10) **REMOVE FROM AGENDA-**

Stacy Rye went through each of the referrals under "held in committee", and asked all committee members for input. After discussion, it was decided that items B; E; H and I would be removed. Items A and G will now be sponsored by Stacy Rye.

III. Regular Agenda

- A. **Discussion Date: 02/17/2010]** Quarterly report by North Missoula Economic Development Corporation (NMEDC) ([memo](#)).—Regular Agenda (Lyn Hellegaard) (Referred to committee: 12/21/09) **HELD IN COMMITTEE**

This item was not discussed. Discussion will take place on 02/17/2010.

IV. Items to be removed from the agenda

- B. Amend City Council Rule 21(a) to clarify quorum requirements ([memo](#)).—Regular Agenda (Jason Wiener) (Referred to committee: 04/28/08) (*Tabled in Committee on 02/11/09*)
- E. Consider the establishment of Parks and Street Maintenance Districts ([memo](#)).—Regular Agenda (Bob Jaffe) (Referred to committee: 05/04/09)
- H. Consider a [resolution](#) revising fees for services related to the review and processing of land use applications pursuant to city adopted regulations pertaining to zoning, subdivision and floodplain services ([memo](#)) ([Revised resolution 10/21/09](#)).—Regular Agenda (Denise Alexander) (Referred to committee: 10/09/09)
- I. Review and determine whether City Council actions pertaining to the adoption of ordinances in general comply with state law MCA 2009 7-5-103 Ordinance requirements and city council rules for the conduct of meetings and business (Rule 24 Adoption of Ordinances) ([memo](#)).—Regular Agenda (Renee Mitchell) (Referred to committee: 10/26/09)

V. Held in committee

- A. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- B. Amend City Council Rule 21(a) to clarify quorum requirements ([memo](#)).—Regular Agenda (Jason Wiener) (Referred to committee: 04/28/08) (*Tabled in Committee on 02/11/09*)
- C. Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- D. Review the FY 2010-14 CIP projects in committee ([memo](#)).—Regular Agenda (Brent Ramharter) (Referred to committee: 03/23/09)
- E. Consider the establishment of Parks and Street Maintenance Districts ([memo](#)).—Regular Agenda (Bob Jaffe) (Referred to committee: 05/04/09)
- F. Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- G. [Resolution](#) of the Missoula City Council establishing a tourism business improvement district consisting of non-contiguous lands within the City of Missoula for the purpose of aiding tourism, promotion and marketing within the district. ([Exhibit A](#)) ([Exhibit B](#)) ([memo](#)) ([A&F](#)) (Returned from Council floor: 10/05/09)
- H. Consider a [resolution](#) revising fees for services related to the review and processing of land use applications pursuant to city adopted regulations pertaining to zoning, subdivision and floodplain services ([memo](#)) ([Revised resolution 10/21/09](#)).—Regular Agenda (Denise Alexander) (Referred to committee: 10/09/09)
- I. Review and determine whether City Council actions pertaining to the adoption of ordinances in general comply with state law MCA 2009 7-5-103 Ordinance requirements and city council rules for the conduct of meetings and business (Rule 24 Adoption of Ordinances) ([memo](#)).—Regular Agenda (Renee Mitchell) (Referred to committee: 10/26/09)

VI. Adjournment

The meeting was adjourned at 1:27pm

Respectfully submitted,

Dee Andersen
Administrative Secretary
Finance Department