

**ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
February 16, 2011, 10:45 am**

Members present: Stacy Rye, Chair; Ed Childers; Renee Mitchell; Pam Walzer; Jason Wiener; Dick Haines; Lyn Hellegaard; Cynthia Wolken; Dave Strohmaier; Jon Wilkins; Bob Jaffe.

Others present: John Engen, Kaila Szpaller, Dee Andersen.

I. Administrative Business

A. Approve committee minutes dated: [February 2, 2011](#)-approved as submitted.

B. **Public Comment on items not listed on the agenda-None.**

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends the City Council approve [claims](#) totaling \$575,809.34 ([Detailed claims](#)) 02/15/11 already acted on 2/14/11.

III. Regular Agenda

A. Confirm the appointment of [Eric Hines](#) to the Missoula Urban Transportation District Board for a term commencing immediately and ending December 31, 2014. ([memo](#))—Regular Agenda (Mayor Engen) (Referred to committee: 02/14/11) **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council confirm the Mayors appointment of Eric Hines to the Missoula Urban Transportation District Board for a tem commencing immediately and ending December 31, 2014.

Mayor John Engen said he interviewed all three candidates. He said Eric Hines is a very enthusiastic user, very qualified and recommended him for the position.

Pam Walzer said she herself is also an enthusiastic user and moved the Mayors appointment.

Upon a voice vote, the motion passed unanimously.

IV. Held in committee

A. Approve claims. (Ongoing) (Consent Agenda)

B. Approve journal vouchers. (Ongoing) (Consent Agenda)

C. Approve budget transfers. (Ongoing) (Consent Agenda)

D. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)

E. Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)

F. Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)

G. Review the FY 2011-15 capital improvement projects (CIP). ([memo](#)) – Regular Agenda (Brentt Ramharter) (Referred to committee: 04/19/2010)

H. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)

I. Discuss the disposition of surplus city property. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)

J. Amend the FY 2010 budget to appropriate expenditures that were not identified in the original budget. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/01/2010)

K. Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)

- L. Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
- M. Confirm the reappointment of Mark Muir to the Impact Fee Advisory Committee completing a term commencing December 1, 2010 and ending November 30, 2014. (Returned from Council floor: 11/1/10)

V. Adjournment
The meeting was adjourned at 11:55 am

Respectfully submitted,

Dee Andersen
Administrative Secretary
Finance Department