

**ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
March 16, 2011 1:05 pm**

Members present: Stacy Rye, Chair; Ed Childers; Renee Mitchell; Pam Walzer; Jason Wiener; Lyn Hellegaard; Dave Strohmaier; Jon Wilkins; Bob Jaffe.

Members absent: Dick Haines, Cynthia Wolken.

Others present: Mayor John Engen, Brentt Ramharter, Bruce Bender, Dee Andersen,

I. Administrative Business

A. Approve committee minutes dated: [March 2, 2011](#)-approved as submitted.

B. **Public Comment on items not listed on the agenda-None**

II. Consent Agenda-

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends City Council approve [claims](#) totaling \$964,480.66 ([Detailed Claims](#)) 03/22/11

MOTION: The committee recommends City Council approve [claims](#) totaling \$767,704.21([Detailed claims](#)) 03/15/11 already acted on 03/14/11

B. Confirm the reappointment of Rosalie Sheehy Cates to the Missoula Redevelopment Agency Board for a term commencing May 1, 2011 and ending April 30, 2015. ([memo](#))—Regular Agenda (Mayor Engen) (Referred to committee: 03/14/11) **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council confirm the reappointment of Rosalie Sheehy Cates to the Missoula Redevelopment Agency Board for a term commencing May 1, 2011 and ending April 30, 2015.

Mayor Engen requested the re-appointment of Rosalie Sheehy Cates to the MRA Board. He said she is a critical thinker and has been at it since 1997.

Jason Wiener moved the re-appointment

Upon a voice vote, the motion passed unanimously.

III. Regular Agenda

Consider the bond resolution authorizing the issuance and competitive public sale of \$1,350,000 (maximum par amount) of Taxable Sewer System Revenue Bonds. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 03/14/11) **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council adopt a resolution relating to the \$1,350,000 sewer system revenue bonds series 2011; authorizing the issuance and providing for the public sale thereof.

Brentt Ramharter, Finance Director, explained that these sewer revenue bonds are to be issued at this time to handle the costs incurred for North Reserve Street Sewer Main upgrade FY10, the Caras Park Lift Station FY10, the Dickens Street Lift Station upgrade FY10, and the Downtown Sewer Mains upgrade FY09. These projects were awarded and completed right as the economy reduced the revenues into the sewer fund in 2008, prior to our rate increases. There are 2 rate increases in place right now and are adequate to handle the new Head-works, Rattlesnake Valley project and these sewer main/lift station upgrades that had to be completed.

Ed Childers moved the resolution.

Pam Walzer asked if a public hearing is required.

Mr. Ramharter said no public hearing is required.

Upon a voice vote, the motion carried with Hellegaard voting nay.

IV. Held in committee

- A.** Approve claims. (Ongoing) (Consent Agenda)
- B.** Approve journal vouchers. (Ongoing) (Consent Agenda)
- C.** Approve budget transfers. (Ongoing) (Consent Agenda)
- D.** An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- E.** Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- F.** Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- G.** Review the FY 2011-15 capital improvement projects (CIP). ([memo](#)) – Regular Agenda (Brentt Ramharter) (Referred to committee: 04/19/2010)
- H.** Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
- I.** Discuss the disposition of surplus city property. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)
- J.** Amend the FY 2010 budget to appropriate expenditures that were not identified in the original budget. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/01/2010)
- K.** Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)
- L.** Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
- M.** Confirm the reappointment of Mark Muir to the Impact Fee Advisory Committee completing a term commencing December 1, 2010 and ending November 30, 2014. (Returned from Council floor: 11/1/10)

V. Adjournment

The meeting was adjourned at 1:15 pm

Respectfully submitted,

Dee Andersen
Administrative Secretary