

PARKS BOARD MEETING

June 14, 2012

(NOTE: THURSDAY not TUESDAY MEETING)

Regular Board Meeting

12:00 – 2:00 pm

Currents @ 600 Cregg Lane

Attended by:

Park Board: Dale Harris (chair), Norma Nickerson, Ross Mollenhauer, Susan Ridgeway, Johanna Eisenmann, John O'Connor, and Chris Ryan

Staff: Donna Gaukler, Jackie Corday

Others: Gregg Wood

Approval of minutes of meeting from [May 2012](#) – the minutes were approved as submitted.

Announcements - none

Public/Guest comments – memo from Jim Habeck with a comment about the Greenough Park Advisor Committee (GPAC) and the status of this committee. The board discussed briefly about his comments and will be inviting GPAC to the August meeting to be held at @ Greenough Park.

Introductions to new Parks & Recreation Board member: [Christine Ryan](#)

Christine Ryan has lived and worked in Missoula for the Forest Service in Recreation and Wilderness management. As she is getting ready to retire from her job, becoming a Park Board member was the opportunity she was looking for to give back to the community related to her field of interest. She enjoys many outdoor activities and looks forward to working with this board.

Action Items:

Requesting approval to grant a Water & Sewer Service Easement on the north end of Lincolnwood No. 7 Park adjacent to Lot 41. (Gregg Wood – Public Works)([Referral](#))

Motion: It was moved to approve the following item: Approve the granting of a Water & Sewer Service Easement in Lincolnwood Addition No. 7 to adjacent Lot 41 for construction and maintenance of water and sewer services for Lot 41. All members voted in favor of the motion and the motion carried.

Background information: In 1988 a sanitary sewer main was installed in Fox Farm Road. A sewer stub was installed for future connection to the sewer main. The existing septic system has failed and the connection was made from the house to the sewer stub. The sewer stub was not installed in the correct location in 1988 and is located adjacent to the north end of the Park parcel. There is also a water service that runs across the north end of the Park parcel.

Parks staff approved installing the sewer service across the Park Parcel because there was an existing water service across that portion of the Park Parcel. Granting this easement will allow the property owner and future property owners to be able to repair or replace both of these services.

Gregg explained this is after the fact as the work has already been completed. This was not normal procedure but this was an emergency situation and can't withhold services to home.

Alan White reviewed and approved the conditions of the park after the work. This easement will protect the future and responsibilities of owner. Approving the easement will legalize the easement and put in the conditions required by Parks.

Susan – are there any fees associated with this type of easement.

Donna – not at this time, but it is certainly possible to bring this idea forward to Administration.

Presentations:

Fort Missoula Regional Park update and PowerPoint (John O'Connor & Donna Gaukler)
Staff is working with County staff on the development of the County's portion of the Fort Missoula Regional Park. DHM was selected by the County to design the section of the Fort including the softball fields. Staff met earlier this week to review the three concepts developed by DHM and discuss and offer suggestions or improvements to the plans. The public process has included all users groups as well as interested citizens. The Friends of Fort Missoula Regional Park continue their efforts to fund raise and capital campaign. The presentation today was to give the Board an opportunity to review the progress and design for the City's portion of the regional park and give their comments. ([Power Point](#))

Discussion items:

Budget/CIP update

The final FY13 City budget will likely be approved at the next City Council meeting. The process was similar to last year with the Mayor and Administration wanting to have a final budget adopted prior to the start of the next fiscal year. The Parks Department has received some funding for ongoing maintenance and additional funding for Greenways. The request to fund an after school program as well as additional contributions to the scholarships was also recommended for funding. This year the Department will also receive \$70,000 in a capital improvement project for a consultant to review assets and the remainder for trails and repairs to infrastructure.

Park Board Liaison, Sub-committees, Updates and Staff Reports

([Director](#), [Recreation](#), [Projects](#), [Open Space](#), [Operations](#), [Community Forestry](#), [Greenways & Horticulture](#), [Parks & Trail Design & Development](#), [Conservation Lands Management](#), [Administration](#))

- Fort Missoula Regional Park (John O'Connor)
- Tree Board & TFM (Need to appoint, Susan Ridgeway, Ross Mollenhauer)
- Extraordinary Events – (Bruce Micklus – Liaison) – ([Minutes](#) Annual Meeting March 2012)
- Conservation Lands Advisory Committee (need to appoint)
- Friends of Missoula Parks, Inc – (John O'Connor)
- Staff Report - Donna Gaukler, Director – reviewed some of the current projects including:
 - Partners in Parks
 - Volunteer projects
 - Parks Department License plate available in August with funds going to the Parks
 - Combined Montana and Idaho State Parks and Recreation Conference in September along with National Public Lands Day trail project.
 - July 31 discussion on possible joint County/City Parks board meeting

Future items

- Park Enterprise use, policy, procedure training (Susan Ridgeway)
- Fees/Policy for Duncan field (Susan Ridgeway)

Adjournment at 2:00 pm.