

PARKS BOARD MEETING

August 14, 2012

Regular Board Meeting

12:00 – 2:00 pm

Greenough Park Shelter

Approval of minutes of meeting from [July 2012](#) – approved with change submitted by Susan Ridgeway

Attended by:

Park Board: John O Connor, Dale Harris (chair), Chris Ryan, Johnna Eisenmann, Ross Mollenhauer, Norma Nickerson and Susan Ridgeway

Staff: Donna Gaukler, Jackie Corday

Others: Jim Habeck

Announcements

- **Jim Habeck**

Concerned property owners are not maintaining newly planted trees on boulevards and medians adjacent to their properties.

Has contacted MCPS maintenance supervisor regarding boulevard adjacent the Administration building on 6th St, awaiting response.

Donna Gaukler

The department has done a number of educational outreach attempts to bring awareness to this ongoing problem, such as: Mountain Water bill mailings; door hangers hung by Trees for Missoula volunteers in areas receiving newly planted trees and web information. The department continues to take steps, but still have a long way to go.

Board members asked about enforcement and the possibility of benchmarks for newly planted trees

Action Items:

- **Drinking Fountains [MOU](#) with Mountain Water** (Donna Gaukler)

The Memorandum of Understanding with Mountain Water has been reviewed by the City Attorney. Presentation given by Michele Halley and John Kappes on the location of 2 new drinking fountains (John Toole Park and Caras Park East), why locations were chosen and the MOU.

Discussion ensued about the terms and length of agreement and what determines the success of the program.

Susan Ridgeway requested under Section II General Provisions item #2 it is changed to say “the agreement can be terminated upon mutual written agreement”.

Donna Gaukler stated the change would be made

MOTION 1: It was moved and seconded that General Provisions item #2 be amended as suggested. All members voted in favor of the motion.

MOTION 2: It was moved and seconded that the Missoula Parks and Recreation Board approve the installation of two drinking fountains in locations next to the river trails as described in the Memo of Understanding attached and request City Council to approve and authorize the Mayor to sign. All members voted in favor of the motion.

- **Re-appoint Beth Hahn to OSAC as the Park Board Liaison for 2 additional years** (Dale Harris)

MOTION: It was moved and seconded to reappoint Beth Hahn to OSAC. All members voted in favor of the motion.

- **Northwestern Energy request for utility [easement](#) in upper Lincolnwood Park [Referral](#)** (Jackie Corday)

Charlie Hibel, representative for NW Energy, discussed the purpose of the easement request was to provide electrical service to an existing Mountain Water telemetry site. Mike Ogle, Superintendent for Mountain Water explained electrical service is needed to upgrade the control and security systems at the Pressure Reducing Valve (PRV) station sites which will improve their ability to improve service to existing

customers as well as monitor the PRV station remotely. Solar power was investigated and not feasible for this location.

Jackie Corday the easement request is a short distance, 20 feet and language was added to ensure any disturbed vegetation would be replaced according to our Conservation Lands Manager's specs.

Discussion took place on whether there was an existing easement and if it covered additional above ground facilities. Mike & Charlie were unsure, but would work with Jackie Corday to investigate. Mike Ogle also agreed to plant trees and/or shrubs to shield the visibility of the stations from the trail for aesthetic reasons as well as paint the boxes a less obvious color than white.

MOTION: It was moved and seconded to approve the utility easement request in Upper Lincolnwood Park. Motion passed with 2 members voting no, John O'Connor and Susan Ridgeway, (Note: Susan voted against the motion as she felt she did not have sufficient information.)

- **Silver Park [Servitude](#)- Restrictions on Park use [Referral](#)** (Jackie Corday)

Jackie presented the recently negotiated terms of restrictions agreement. The main provisions addressed were: number & size of events being no more than 8 per year hosting over one thousand people and no event hosting more than two thousand people. All events will be required to go through the Parks & Recreation permit process; still working on the restriction of no temporary improvements over 15 days. Parks is requesting that be changed to 120 days to allow items such as porta-johns, ice rinks, art sculpture displays, etc.

Susan Ridgeway had concerns the board was not given enough time to review properly and requesting more time. Donna Gaukler informed the board this process was just finalized recently and the funding for the park closes in September.

Dale Harris asked board members if there was anything glaring which would prevent them from voting on the motion. None.

MOTION: It was moved and seconded to approve the Silver Park Servitude as set forth. Motion passes with 1 member abstaining, John O'Connor.

Discussion Items:

- Annual Meeting, State Parks & Recreation Friends Groups
Donna Gaukler discussed the State Conference being hosted in Missoula in September. Board members were asked to contact Donna with information on which presentations and events they would be interested in attending.
- Board Member orientation and discussion as to the roles of boards and advisory committees
Donna Gaukler presented a history and orientation to the board members of the Parks & Recreation Department, creation of advisory boards and the roles of those boards along with Park Board roles.
- Dale Harris stated that the current Park Board is unique, mature, functional, and dedicated.

Park Board Liaison, Sub-committees, Updates and Staff Reports

([Director](#), [Recreation](#), [Projects](#), [Open Space](#), [Operations](#), [Community Forestry & Greenways](#), [Parks & Trail Design & Development](#), [Conservation Lands Management](#), [Safety](#), Administration

- Fort Missoula Regional Park (John O'Connor)
- Tree Board (Dale Harris, Susan Ridgeway, Ross Mollenhauer)
- Extraordinary Events – (Bruce Micklus – Liaison)
- Conservation Lands Advisory Committee (Chris Ryan)
- Friends of Missoula Parks, Inc – (John O'Connor)
 - Ross, Norma, John, Susan, Tim, Phil, Helen, Donna
- Staff Report - Donna Gaukler

Future items

- Park Enterprise use, policy, procedure training (Susan Ridgeway)
- Fees/Policy for Duncan field (Susan Ridgeway)

Adjourned @ 2:00 pm

Submitted by: Betsy Willett, Office Manager