

MISSOULA PARKING COMMISSION

Minutes
June 4, 2009

A Board of Directors' meeting was held in the Jack Reidy Conference Room, 140 W. Pine at noon. Those attending the meeting were Board members Rod Austin, Jinny Iverson and John Smith. From the Parking Commission office were Anne Guest, Director and Kathy Lathrop, Administrative Services Manager. Also in attendance were the following: Jim Galipeau, JCCS and Scott Sproull, Hide and Sole.

I. Call to Order – Anne Guest

The meeting was called to order by Director – Anne Guest.

II. Welcome and Introductions

Anne welcomed Jinny as a new Board member and gave her the opportunity to tell the Board a little about her background and her interest in the Parking Commission. The rest of the Board introduced themselves and welcomed Jinny as well.

III. Public Comments and Announcements

Scott Sproull spoke briefly about the 10 hour meters and shared some history with the Board members. He is concerned about the public having access to City Hall with so many 10 hour meters located so close to it. Anne stated that there are lots of 2 hour meters and 30 minute zones around City Hall for the public to use. The number and location of the 10 hour meters will be reviewed in the overall parking plan in coordination with the Downtown Master Plan and other parking strategies.

IV. Approval of Minutes

A. **May Board meeting held 5-7-09.**

Even though there was a quorum, only two of the Board members were in attendance at the May meeting so the approval of the minutes was tabled until the July meeting.

V. Presentations – None.

VI. Action Items

A. **Election of Board President.**

Anne shared with the Board the need to elect a new Board President since Tom Wilkins is no longer on the Board. She asked for a discussion on the matter. Rod began by saying that he had spoken with all the other Board members to determine if anyone else was interested in the position. The result was no one else had an interest to be President. Rod shared with them of his interest. John confirmed his conversation with Rod and stated that he had no interest in the position. **With no further discussion, the Board unanimously elected Rod Austin as the new Board President.**

B. **Conversion of meters and Ryman & Spruce**

Anne received a request to convert two meters on Spruce St. from 10 hour to 2 hour because of a law firm moving into this new location and needs short term parking for its clients. Since there is a significant number of 10 hour meters at this location and no opposition to this request, the Board felt that this is a reasonable request. **The Board unanimously approved to convert two 10 hour meters to 2 hours at the corner of Ryman & Spruce.**

VII. Non-Action Items

A. New Business – None.

B. Old Business

1. Front Street Parking Structure Update

Anne reported that the First Interstate Bank has a signed BuySell on the Macy's property and is in the process of negotiating with the Holiday Inn. There have been several meeting regarding financing the structure. This topic is very complex and still there is not a clear direction at this point. FIB is taking the lead in analyzing the options.

2. Downtown Master Plan

Rod reported that the Missoula Consolidated Planning Board unanimously recommended that the City Council adopt the Greater Downtown Master Plan and add it as an amendment to the City of Missoula's Growth Policy. Next, the DTMP will be referred to the City Council's Planning and Zoning Committee to set the Public Hearing date before City Council.

VIII. Director's Report

A. Financial statement – April, 2009

Kathy reported that the statement is marked "Draft" because we do not have the final interest amounts from the City. Kathy spoke about her increased familiarity with the financials and is looking forward to the beginning of the next fiscal year (July 1st) so to have all the information available to her as we proceed into the year.

Next she addressed the frustrating situation with the new Merlin system the State is implementing for the Department of Motor Vehicles. There are several areas that still are problematic and causing credibility problems with the program and the public. At this point, there is nothing we can do about it other than stay on top of the changes the best we can.

B. International Parking Institute conference with Cyndie Winchell

Anne reported on the IPI conference and Cyndie winning the 2009 Staff Member of the Year Award. It was a very special and educational experience for her.

C. Next meeting date – July 2nd, 2009 (Jack Reidy Conference Room)

IX. Other Business – None.

X. Adjournment

Respectfully submitted,

Anne P. Guest
Director