

**ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
July 22, 2009 1:05pm**

Members present: Stacy Rye, Chair; Ed Childers; Marilyn Marler; Renee Mitchell; Pam Walzer; Jason Wiener; Dick Haines; Lyn Hellegaard; John Hendrickson; Dave Strohmaier; and Jon Wilkins; Bob Jaffe.

Members absent:

Others present: Mayor Engen, Ana Aronofsky, Brentt Ramharter, Dee Krevey, Jessica Abell, Jeremy Herring, Steve Miller, Roger Millar.

I. Administrative Business

A. Approve committee minutes dated: Special Meeting Minutes: [July 15, 2009](#)-approved.

B. **Public Comment on items not listed on the agenda-None**

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

Motion: The committee recommends the City Council approve [claims](#) totaling \$743,336.74 ([Detailed claims](#))

B. Revised fee for Design Review Board building graphic review ([memo](#)).—Regular Agenda (Ana Aronofsky) (Referred to committee: 07/20/09)

Motion: The committee recommends the City Council set a public hearing on August 24, 2009 on a resolution establishing a new fee to be added to the list of Land Use application fees, called “DRB Special Signs Design Review E. Building Graphics” and the fee is set at \$100.00.

Mayor John Engen gave a short explanation about the referral; basically the fee schedule for the Design Review Board (DRB) does not make a distinction between business signs and art murals. The new lower fee will allow business to enhance their buildings and artists to display their artwork at a more reasonably priced rate.

Ana Aronofsky, Office of Planning and Grants, said in the last three years her department has not done many building graphics reviews. They have received quite a few requests and inquiries, but the fee has discouraged many projects from going forward.

Dave Strohmaier asked what the distinction is between a sign and a mural.

Ms. Aronofsky said the zoning ordinance has clear criteria of what is considered building graphics as opposed to a sign. Whether its art, and enhances the beauty of its location, is part of the criteria, and that is where the DRB comes in. They make the final determinations.

Mr. Strohmaier moved to set the public hearing and commented that the Public Art Committee is supportive of dropping the fee and would like the opportunity to be involved in this process.

Jon Wilkins asked if the \$100 fee covers the staff's time to review these projects.

Roger Millar, Director, Office of Planning and Grants, explained that the \$750 fee that is charged now, covers 50% of the typical sign review package. The building graphics review is relatively simple and this \$100 fee should cover it 50%.

Mr. Wilkins, Ed Childers and John Hendrickson all supported the motion, but expressed concerns on how much time staff spends of reviewing these projects.

Mr. Childers asked how OPG tracks the time staff spends on these types of issues.

Mr. Millar responded that every several years, OPG conducts a fee study.

Jess Able, the artist who brought this issue to the Council, thanked everyone for their support.

Upon a voice vote the motion passed unanimously.

- C. Final bond resolution for closing of SID 541, Pine View Park ([memo](#)).—Regular Agenda (Brentt Ramharter) (Referred to committee: 07/20/09)**REMOVE FROM AGENDA**

Motion: The committee recommends the City Council adopt a [resolution](#) relating to \$750,000 Special Improvement District No. 541 bonds (Pineview Park); fixing the form and details and providing the execution and delivery thereof and security therefore.

Brentt Ramharter, Director of Finance, explained that the bond sale was held on July 13, 2009 and we are moving toward closing on August 10, 2009. Our Bond Council, Mae Nan Ellingson chose to submit her final resolution after the bond sale. The resolution lays out the terms and rules, the interest rate, amortization and maturity schedules.

Jason Wiener moved to approve the resolution.

Upon a voice vote the motion passed unanimously.

III. **Held in committee**

- A. Update from the Missoula Performing Arts Center ([memo](#)).—Regular Agenda (Dave Strohmaier) (Referred to committee: 04/07/08)
- B. [Resolution](#) revising the City's sewer use fee structure and increasing sanitary sewer rates by 5% per year for four years to support infrastructure improvements required to operate the city's sanitary sewer system. ([A&F](#)) ([Slideshow presentation as a webpage](#)) (Returned from Council floor: 11/03/08)
- C. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- D. Amend City Council Rule 21(a) to clarify quorum requirements ([memo](#)).—Regular Agenda (Jason Wiener) (Referred to committee: 04/28/08) (*Tabled in Committee on 02/11/09*)
- E. Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- F. Review the FY 2010-14 CIP projects in committee ([memo](#)).—Regular Agenda (Brentt Ramharter) (Referred to committee: 03/23/09)
- G. Consider the establishment of Parks and Street Maintenance Districts ([memo](#)).—Regular Agenda (Bob Jaffe) (Referred to committee: 05/04/09)
- H. Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)

IV. **Adjournment**

The meeting adjourned at 1:16pm

Respectfully submitted,

Dee Kreyev
Administrative Secretary
Finance Department