

FMRP Oversight Team Meeting – Summary Notes

11:00 A.M., January 13, 2016 at Currents Headwater's Conference Rm.

Oversight Team (OT) Members Present: Barbara Berens, John Wilson, Chris Lounsbury, Donna Gaukler, Dale Bickell, Andrew Czorny

Design Team Members Present: Neil Miner, Larry Farnes, Garrick Swanson, Matt Lautzenheiser, Lisa Moisey

Absent: Pat O' Herren

JCG – Jackson Contracting Group

TLG – The Land Group

OT – Oversight Team

AGENDA

- 95% Drawing Review and Bid Schedule Update
- Jackson Prime Contract Change Order Revision Approval
 - 005 Bid Package #2 – Procurement, Fabricate, and Deliver Pavilion Log Structure
 - Review and Approve JCG recommended amount for Bid Package #2, Bos Log Builders, in the amount of \$110,097.60
- Other Items

Summary of Agenda Discussion Items

- **Phase I 95% Drawing Review and Bid Schedule Update**

Neil M. updated OT on the 95% phase I design review with TLG and phase I bid scheduling. TLG was in town January 7-8th to review City/County comments. TLG is working to have the phase I construction document set updated to reflect comments by January 27th, 2016. TLG and JCG are coordinating the distribution of phase I bid packages to best accommodate the ability of local contractors to submit. Bids packages are scheduled to be released January 31st - February 7th, 2016. Submittals will be due 3 weeks after posting. Bids could be awarded as early as February 24th, 2016 pending release of bid packages. While phase I bids are out, construction document development will resume on phase II.

JCG is expected to deliver an updated phase I cost estimate anytime. It is predicted that phase I cost estimate will be ~ \$3 MM under the original DHM estimate of 20.2 MM. Portions of phase I went to phase II construction. To meet budget, phase I structures and site elements were reduced/eliminated knowing that phase II scope of work would increase from the original DHM plan.

Late February after bids are confirmed, financial design decisions will be decided for phase I and the construction budget for phase II solidified. There are currently 6 bid-alts for phase I.

- Jackson Prime Contract Change Order Revision Approval
 - 005 Bid Package #2 – Procurement, Fabricate, and Deliver Pavilion Log Structure
 - Review and Approve JCG recommended amount for Bid Package #2, Bos Log Builders, in the amount of \$110,097.60


Neil M. reviewed the three bids that JCG received for the procurement/fabrication/delivery of logs for the pavilion log structure. JCG recommends Bos Log Builders with a base bid price of \$103,564.50 with a grand total of \$110,097.60 with fees and insurance. A separate contractor, unknown at this time will erect the pavilion.

Barbara Berens asked for a motion to authorize JCG’s recommendation that Bos Log Builders fabricate and deliver the pavilion log structure at an expenditure of \$ \$110,097.60. John Wilson made the motion, Andrew Czorny seconded the motion. Motion passed unanimously.

- **Other Items**

Neil reminded the team that OT meetings are the 2nd and 4th Wednesday of the month. The next OT meeting will be January 27th, 2016. Donna G. suggested that a tentative OT meeting time be blocked out March 2nd, 2016 @ 11:00 AM as a backup to February 24th, 2016 to possibly review and award phase I bid contracts. Barbara Berens will be out February 24th, 2016.

Donna G. identified February 24th, 2016 as a goal to have an updated FMRP all cost estimate. Andrew C. will provide an updated financial report for the project as well, date TBD.

Approved by Barbara Berens  on this day: 1/22/16
 (Signature) (Date)